## Areas of Responsibility Image & Multimedia Collections

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Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

CONTENTdm Software Upgrades and Collections Update for 2013-2014

#### My Role:

This year and past months since February 2013 marked a milestone with CONTENTdm. Since February, we have had three separate updates to the CONTENTdm software. In the past, the updates to address issues and bugs have been more sporadic and slow in terms of release. Another milestone is the updates have been seamless for UNL Libraries CORS staff to install. We will be scheduling the most recent upgrade, CONTENTdm 6.6, for installation in the next two weeks.

I continued working with departments and liaison librarians to develop new collections for 2013-2014. This year marked new collaborations with the Physics & Astronomy Department, and VisionMaker Media housed in the NET offices on East Campus. I am training the staff/students on the software. The Entomology Department continued its work on their collections, and received UNL Today media coverage. All these collections included Steve Sall and I coordinating and working with IS staff person assigned to support East Campus in terms of installation and updates. Established collections such as the Sheldon, Lentz, and UNL Emeriti continued to either grow or make changes to existing collections.

#### Significance/Impact:

New collections added since February include:

- Physics & Astronomy Historical Lantern Slide collection
- VisionMaker Media Archive
- 6 new Entomology collections

Overall collections added, since I began working with CONTENTdm in October 2008, include 38 new collections housing over 10,000 items and over 2000 page views.

I continued working with Rita Hermann and her TEAC 305 sections for spring and summer sessions 2013 inviting both Pete Brink to talk briefly about Special Collections and Karen Kunc to talk about the Blue Heron Artists Books collection. Students then had the opportunity to browse the entire collection to see how each book was created. I facilitated a second session in the newly renovated Escape room with the same two sections later in the semester – the date was

purposefully selected by the professor to provide students an optimum experience with their previous experience in Special Collections. The focus of the second session was the Image & Multimedia Collections overall. The students used the session to assist them in identifying images they could use in an instruction session with students during their upcoming student teaching. The students represented a wide variety of teaching disciplines from art to math to science to nutrition. The significance of this project is that the students had the opportunity to see how many different collections we have, the variety of types of materials available in image, sound, and video and then determine how they could use these items and collections in an educational setting both for themselves in fulfilling course requirements and utilizing inspiration from Blue Artist Collection, and for students in their upcoming student teaching experiences. The summer session resulted in a Prezi presentation that gives a synopsis of what each students' take away was for the project and class.

### UNIVERSITY (#) OF NEBRASKA-LINCOLN UNL Today (http://news.unl.edu/newsrooms/unltoday/) **UNL Extension launches 'Entomology Image Library'**



Asian lady beetles

**UNL Extension** 

The entomology division of UNL Extension has created an online resource featuring insect pests (#). The "Entomology Image Library" includes a wide variety of insects organized by pest categories.

The <u>insect pest (#)</u> library is available by clicking "Entomology" at http://contentdm.unl.edu/cdm/collections (http://contentdm.unl.edu /cdm/collections).

The resource includes images to aid in identification. Each image is described by the subject's taxonomic information.

The images on the website are available for use in publications. To request and image, send email (#) to entoimagelib@unl.edu (mailto:entoimagelib@unl.edu).



(http://news.unl.edu /sites/default/files







MARCH 2013

MANY THANKS FOR I SHARIHED YOUR TIME & EXPERTISE WITH MY TEAR 305 SOMEHTS. WE HAVE SOMVETT FUN VETRHIHED CLOVE UBRATEY RESOURCES WITH YOU IN THE VESCAPE" ROM! ANTHE BEST, RITH.

EWIZ

PHEASE ACCEPT MY THANKS & APPRECIATION FOR YOUR WORK ARRAHGING OUR VISIT TO THE SPECIAL CONSCRIPTS ALMYS GATIN SO MUCH PROM THE EXPERIENTED !! BEST: RITA:

Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

CONTENT on Feedback/Input Meeting and Software Updates in 2012 and 2013

#### My Role:

As coordinator for the Image and Multimedia Collections, it is my responsibility to coordinate and monitor software upgrades with the assistance of Jason Bougger and Steve Sall in CORS. Summer 2012 marked the long awaited upgrade to CONTENTdm 6.1.1 for our image collection. We had to install the new version twice as the initial installation did not load completely so all features functioned as they should. After the second installation, the software worked as it was designed to with all features working properly. We then installed the 6.1.4 patch when it was released. This patch installation went very smoothly compared to CONTENTdm versions prior to 5.4. February 2013 we were able to install the newest version, 6.2 with no issues.

The 6.0 release marked some significant improvements to the software for the users viewing our collections. Specifically, the interface has an improved, clean and slick presentation with the option of a carousel viewer for each of the collections, different layouts, social media for sharing and commenting, zoom capabilities, and with the 6.1.4 version a new My Favorites which effectively did away with the PowerPoint Plugin and works seamlessly with Mac computers as well as pc for export to PowerPoint.

In response and support of the new software, I convened a fall meeting to answer questions about the interface and implementation for collections. Another meeting was held in January to gather input and feedback regarding the current interface. Minutes attached.

#### Significance/Impact:

The newest version of CONTENTdm software gives our image collections both a beautiful and professionally functional appearance. With the most recent version of 6.2, some of the main issues have been resolved such as load time for the image collection where it previously took many seconds to load the front page – it now loads immediately. It appears the punctuation issues identified have been resolved as well. One issue we have had over the life of any version is indexing hanging up in many different collections as managers update their collections. This has not been resolved to our knowledge.

#### **CONTENT**dm Feedback/Input Meeting

Thursday, January 31<sup>st</sup> 1:30-2:30 p.m. Dean's Conference Room, 318 Love Library

#### Minutes

#### Feedback on newest version of CONTENTdm

New interface – for the most part, everyone is pleased with the new interface, and the new Favorites which works seamlessly on both pc and Mac bringing the selected favorites into PowerPoint. The only drawback with the Favorites is that options don't exist for not bringing the metadata into Powerpoint, and there are no options for different types of images (jpg, tiff, etc). A small group did participate in a Beta conversation call regarding the My Favorites, so these items were shared with the programmers and developers.

**Searching** – have multiple issues surrounding punctuation and searching with such items as " &". This is a concern for multiple collections as well, not just one.

Indexing – Indexing hanging up continues to be a problem. We've trained some library employees on how to reset their collections, however, this doesn't work in every instance especially when the individual working on a collection is not housed in the libraries.

Bugs – image for videos and audio items is still a "generic" when an image is identified.

Stats information was lost in the transition from 5.4 to 6.1.1.4 etc – Jason is working to replace

#### Other options for Image collections

the stats information.

Rosetta – Product demo February 26 at 11 a.m. in LIR, please attend if available

**Content Pro** – had product demo earlier in the year with Art/Art History. We've shared a list of product improvements that would need to be in place in order for switch

Third Light – had product demo earlier in the year with Art/Art History. This product is year.

**Third Light** – had product demo earlier in the year with Art/Art History. This product is very expensive, and since it's commercially produced by a non-library corporation, it has major limitations

**Luna** – looking to schedule a product demo sometime this year, it may be in a webinar format. **ARTStor** Shared Shelf – had product training, some Art faculty are currently using. Limitations exist with this as well. Pricing was a concern previously, however, ARTStor has rolled out new pricing

#### New Version 6.2

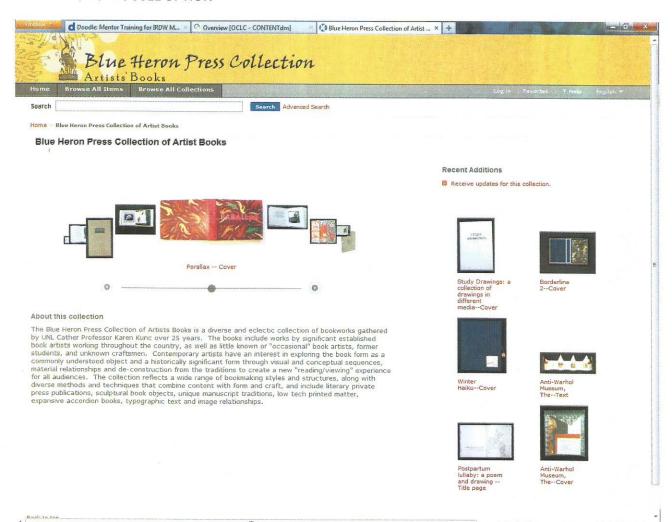
Shared that new 6.2 version was available, and installation would be in mid-Feb (Feb. 12<sup>th</sup>) and the new features included in this version – one of which is supposed to deal with punctuation and searching issues (one of our issues identified above). Also shared the known issues with 6.2.

Show: All Comments Tags Complaints

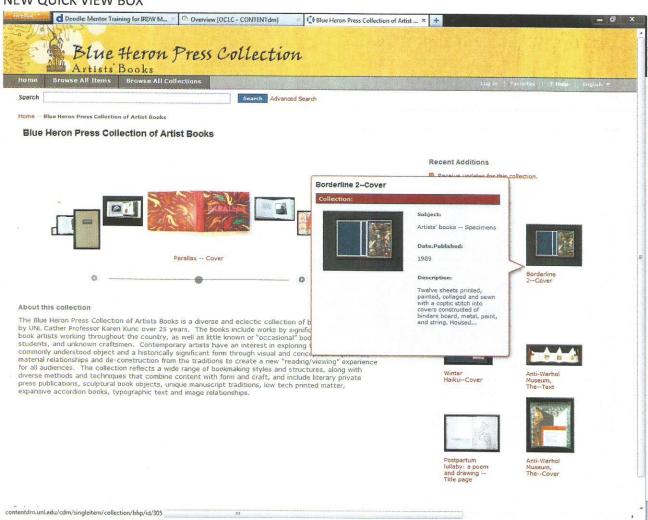
Link	Collection	UGC Content	User Name	UGC Date	Complaint/Status
University of Nebras	nebarch	Comment: Might want to indicate some timeframe pre-1997 at the leastno skyboxes.	anonymo us	2013-02-08 16:24:08.0	Status: visible hide item
Lincoln Pure Butter	nebraskastu	Comment: I have a "Keep me and never go broke" coin from them with a 1911 penny pressed in the center of it. How many of those were made?	Ray	2013-01-08 19:45:24.0	Status: visible hide item
Shorthorn Cattle	beef	Comment: Moo	Elsie	2012-12-06 14:05:00.0	Status: visible hide item
Statement of Purpose		Comment: This post is perfectly what I am looking for. we want some more amazing information. Please put in more attractive information that would help others in such best way. <a href="http://www.custom-essays-lab.com/Personal-statement.html">Statement Of Purpose</a>	Claudia	2012-11-03 01:14:42.0	Status: visible hide item
New Mexico street sc	cather1	Tag: La Fonda Hotel	Courtney Lawton	2012-10-30 23:50:20.0	Status: visible hide item
New Mexico street sc	cather1	Tag: Santa Fe		2012-10-30 23:50:20.0	Status: visible hide item
New Mexico street sc	cather1	Tag: NM	Courtney Lawton	2012-10-30 23:50:20.0	Status: visible hide item
New Mexico street sc		Comment: This is La Fonda Hotel in Santa Fe, NM, on the corner of San Francisco and Old Santa Fe Trail. It is looking from the Plaza, southeast to the hotel.	Courtney Lawton	2012-10-30 23:49:56.0	Status: visible hide item
Sellout Game		Comment:	4	2012-10-24	Status: visible
164 Sallout Gama	-	Where's the information??	us	16:49:15.0	hide item
Sellout Game 311: Ne		Comment: Roster fuzzy - not easily readable	anonymo us	2012-10-24 16:42:49.0	Status: visible hide item
Alphabet	bhp	Comment:	anonymo	2012-09-28	Status: visible

Bookmobile		This book is even more intriguing looking at the physical item in Special Collections.	us	11:09:45.0	hide item
Massey-Harris Pony,	tractor	Comment: R. (Robert) Valentine in this picture is my father. I wondered how the museum came by this picture and where did this test take place.	Mark Valentine	2012-09-26 09:00:18.0	Status: visible hide item
St. Anastasia Roman	messana	Comment: thank you! thank you! this is my parish. i've been very home-sick lately & i dared to try and find an interior photo(s) of st. anastasia church. so very happy! i believed in unit i,first grade,sr. peggy's class (specifically), that God was watching us from above the nave, in the (lit) area.we were told before mass it was (his) house, and to be respectful.so many memories. my parent's put twelve children thru this school.i am proud of this parish. again, thank you!	janice t	2012-08-23 06:01:40.0	Status: visible hide item
<u>University of</u> <u>Genoa</u>	euroarch	Comment: My actual business, <a href="#">test</a>	Rob	2012-08-17 05:40:11.0	Status: visible hide item
Forestry Hall	anrnews	Comment: It would be nice if a more current picture was posted of what is now Forestry Hall. The building has been renovated and the exterior has changed considerably. The original black ironwork that was above and on the sides of the doors has been replaced. This ironwork was recovered from storage where it had been stored for decades. The steps have been redone and railings installed.			

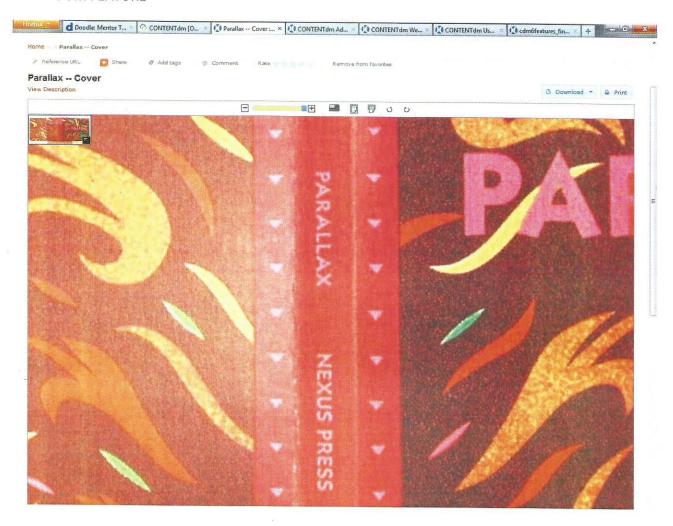
#### **NEW IMAGE CAROUSEL OPTION**



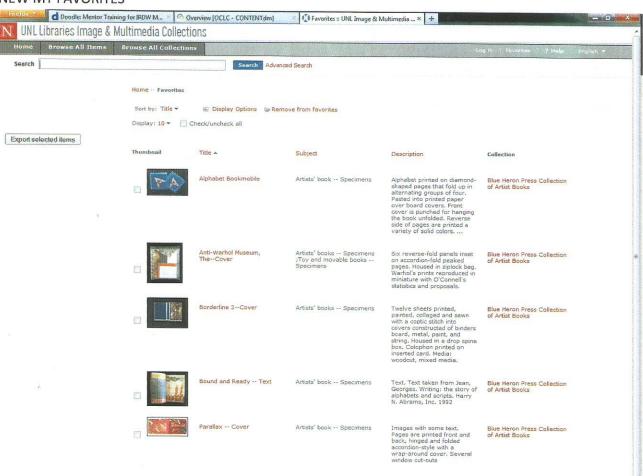
#### **NEW QUICK VIEW BOX**



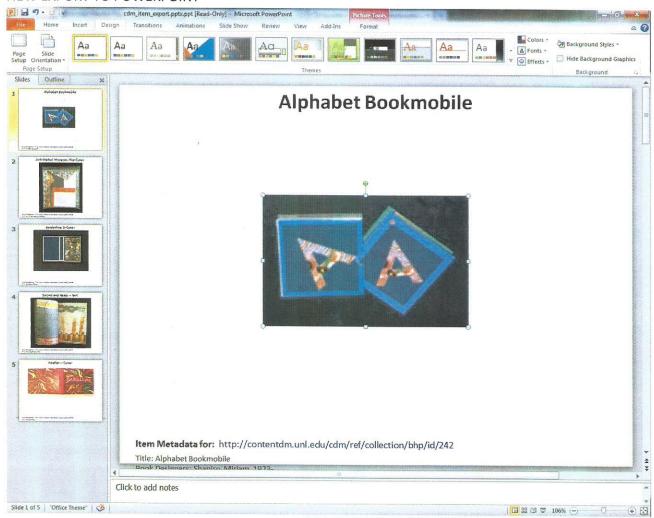
#### **NEW ZOOM FEATURE**



#### **NEW MY FAVORITES**



#### **NEW EXPORT TO POWERPOINT**



Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

CONTENT dm Collections Update for 2012-2013

#### My Role:

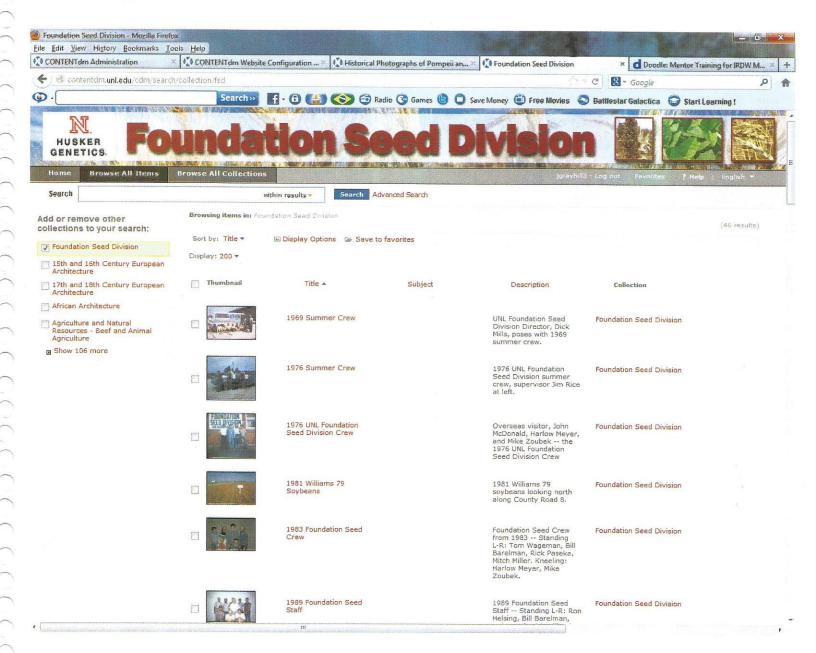
I continued working with departments and liaison librarians to develop new collections for 2012-2013. This year marked new collaborations with Anthropology, the Agriculture Research and Development Center (Foundation Seed Division), Educational Media, and Zoology. The Anthropology (Historical Photographs of Pompeii and Athens) collection is attempting to incorporate an "add on feature" of CONTENTdm through mapping the location of the photo. The Foundation Seed Division collection, part of the Agriculture Research and Development Center, is utilized by the Agriculture Research and Development Center as both a promotional and historical presentation – one they use regularly for presentations including their Open House from last fall. Other collaborations such as the Sheldon Museum of Art, and Textiles, Clothing and Design underwent some additions or changes. Specifically, the Sheldon will be adding new items as well as updating images of the current collection and will be using student workers to accomplish this. I am training the staff/students on the software. Textiles, Clothing and Design are interested in adding costume images to existing collections and creating new collections with a staff person who moved from Art History to TCD. I worked with Educational Media coordinating several CONTENTdm training sessions for Educational Media staff during the past year. This also included Steve Sall and I coordinating and working with the IS staff person assigned to support Educational Media in terms of installation and updates.

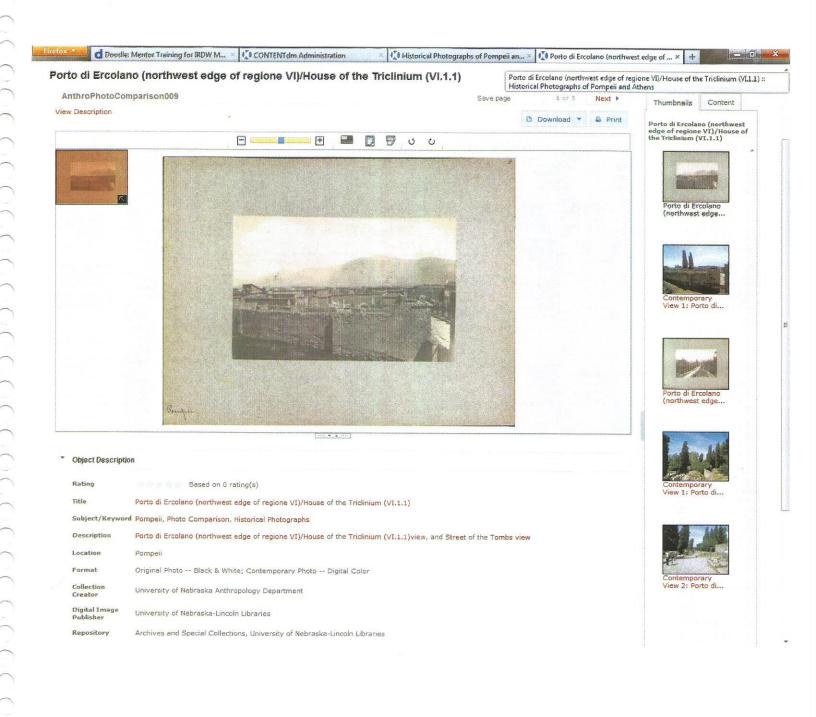
#### Significance/Impact:

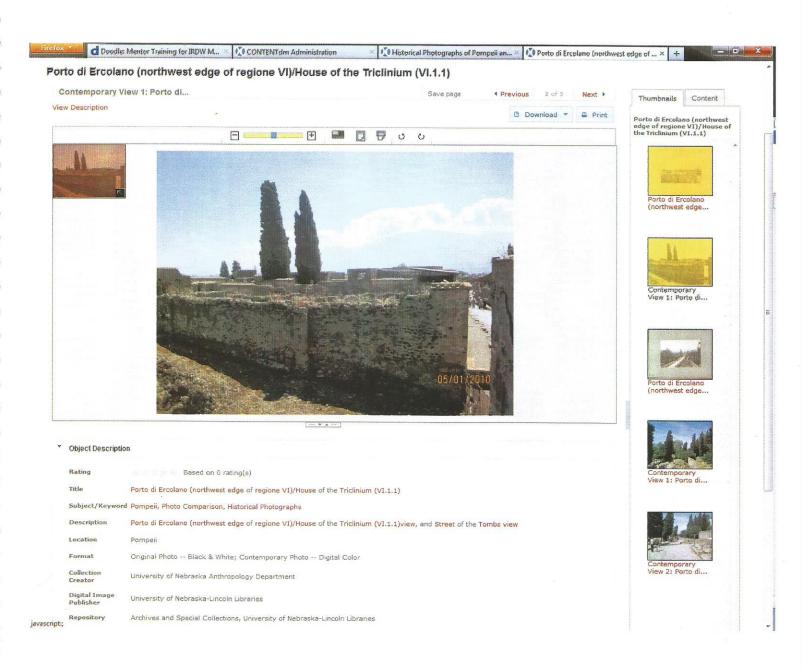
Overall, new collections added include the following:

- Foundation Seed Division
- Beef and Animal Agriculture
- Campus, People and Activities
- Child and Youth Development
- Crops and Rural Scenes
- Food, Nutrition, Health and Technology
- Lawn, Garden and Architecture
- Historical Photographs of Pompeii and Athens
- Biodiversical Art

- Political Comics
- Rose O'Neill Collection
- Archaeognatha
- Blattodea
- Coleoptera
- Collembola
- Dermaptera
- Diptera
- Diplura







Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

Evaluation of other image collection software and CONTENTdm Hosting Services

#### My Role:

I collaborated with DeeAnn Allison and Art History to evaluate ThirdLight and Content Pro as potential options to replace CONTENTdm. I attended discussion meetings and vendor presentations and conference calls. At this time, ThirdLight is not an option under consideration anymore as it has serious limitations and is very expensive. ThirdLight is a commercial product, not a product created by a company experienced in the library field. Content Pro is a product offered by III, a company we have a close working relationship with at this time. We did a brief trial upload of entomology images and videos to see how our content would look in the Content Pro interface. Content Pro is a good product, however, DeeAnn and I did recommend several enhancements to the software before it could be considered. I was also asked to gather information from OCLC regarding Hosting Services for our image collection. Right now, we are a non-hosted site meaning we purchase a server which houses the CONTENTdm software and all the collections. We maintain the server, do the backups, install the software updates, etc. We are evaluating the Hosted option in terms of cost and also in terms of performance. We have had a long-standing issue surrounding Indexing and the process getting stuck in the Index stage. We are trying to determine if the hosted option might resolve this and what the cost would be. Rosetta presented image collection software in the fall of 2012 and will be presenting a second time in February 2013.

#### Significance/Impact:

The significance of this work is collaboration – both within the libraries and outside the libraries on the university level. The image collections are used by departments campus wide as teaching collections, and image management collections. Thus, the products used to do this work play an important role.

#### Jolie Graybill

From:

Phipps,Michelle <phippsm@oclc.org>

Sent:

Monday, February 11, 2013 4:05 PM

To: Cc: Jolie Graybill Phipps, Michelle

Subject:

CONTENTION Hosting services

Attachments:

CONTENTdmHosting.pdf

Hi Jolie,

Thank you again for your ongoing CONTENTdm support and recent interest in OCLC Hosting Service. I've attached an overview description of our <u>Hosting Operations</u> to help in your consideration. It has been a very popular solution for many of our users.

#### OCLC Hosting Service includes:

- Initial version 6.2 Web site set-up (or current version)
- A customizable CONTENTdm Web interface to facilitate further modifications
- Upgrades to new releases of CONTENTdm
- Daily back-ups of your hosted data and site Customizations
- Year-round monitoring of all system hardware
- Proactive, automated Web site availability Checks

#### Pricing

Hosting Service is in addition to your current CONTENTdm Annual Maintenance. You continue to own a CONTENTdm License and OCLC will simply take over the server responsibilities in this model. Your staff can still configure and customize the look and feel at the item and or collection level.

Hosting Set up and Fees in the first year consist of:

- One-time set up fee \$1,500
- An Annual Hosting storage fee of either of the levels below
  - Hosting up to 30 GB for \$1,200 annually or
  - Hosting up to 150 GB for \$2,400 annually or
  - Hosting up to 750 GB for \$3,600 annually

Hosting above 750GB; users purchase additional annual storage for \$1,200 for each 250GB; e.g. 1000GB = \$4,800 per year. Additional break once reach 1.75 TBs.

I'm happy to draft a detailed non-binding quote based on your GB estimates. The estimates in this email are valid through June 2013. I'm collecting references for you as well.

Respectfully,

Michelle Phipps
OCLC, Inside Library Services Consultant
800.848.5878, ext 4301 | Fax: 614.718.7145 | phippsm@oclc.org

**From:** Jolie Graybill [mailto:jgraybill3@unl.edu] **Sent:** Friday, February 08, 2013 3:29 PM

To: Cocco, Claire

**Subject:** RE: Question regarding Hosting services

#### Jolie Graybill

From:

Phipps, Michelle < phipps m@oclc.org >

Sent:

Wednesday, February 13, 2013 9:30 AM

To:

Phipps, Michelle; Jolie Graybill

Subject:

RE: CONTENTdm Hosting services

Hi Jolie,

As requested, here are a couple CONTENTdm Hosted users you can approach as references.

Mr. Chris Jones - Claremont Colleges - chris jones@cuc.claremont.edu - http://ccdl.libraries.claremont.edu

Mr. Mario Einaudi – Huntington Library – meinaudi@huntington.org - http://hdl.huntington.org

Mr. Scott Eldredge - BYU Libraries - scott eldredge@byu.edu - http://byu.contentdm.oclc.org

I trust this is what you need. As always, please let us know what you need in review.

Michelle Phipps
OCLC, Inside Library Services Consultant
800.848.5878, ext 4301 | Fax: 614.718.7145 | phippsm@oclc.org



- Check it out!
- CONTENT dm user presentation
- Watch recent CONTENTdm demonstration

From: Phipps, Michelle

Sent: Monday, February 11, 2013 5:05 PM

**To:** jgraybill3@unl.edu **Cc:** Phipps,Michelle

Subject: CONTENTdm Hosting services

Hi Jolie,

Thank you again for your ongoing CONTENTdm support and recent interest in OCLC Hosting Service. I've attached an overview description of our <u>Hosting Operations</u> to help in your consideration. It has been a very popular solution for many of our users.

#### OCLC Hosting Service includes:

- Initial version 6.2 Web site set-up (or current version)
- A customizable CONTENTdm Web interface to facilitate further modifications
- Upgrades to new releases of CONTENTdm
- Daily back-ups of your hosted data and site Customizations
- Year-round monitoring of all system hardware
- Proactive, automated Web site availability Checks

CONTENT dm Digital Collection Management Software

#### **OCLC's CONTENT dm Hosting Services**



Libraries, archives and other cultural heritage organizations that want to save staff time and hardware costs, as well as make their digital collections available online quickly and easily, select CONTENTdm® Hosting Services. CONTENTdm Hosting Services also help organizations reduce their reliance on IT staff with its built-in operational support and reliability—all at an affordable price.

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#### Get your collections on the Web quickly

Would you like to provide Web access to your digital collections quickly and easily? OCLC staff can install your software and configure your initial CONTENTdm Web site for you on OCLC servers. Your CONTENTdm digital collections are then accessible through Web browsers for administration and access, as well as additional collection creation. We provide cost-effective solutions and operational support to get your collections online quickly and easily.

You leave all the IT tasks to us. We take care of all the server hardware and software components, including managing the system and software upgrades, server back-ups and security procedures.

We install and configure your CONTENTdm Web site on OCLC servers so that your staff can quickly start creating digital collections for Web access on your "branded" site. Additionally, the CONTENTdm release coming in early 2011 will include Web-site configuration tools that will enable you to easily customize the appearance of your site's public interface—and no programming skills will be necessary.

#### What Hosting Services include

- Initial Web site set-up
- A customizable CONTENTdm Web interface to facilitate further modifications
- Upgrades to future new releases of CONTENTdm
- Daily back-ups of your hosted data and site customizations
- Year-round monitoring of all system hardware
- Proactive, automated Web site availability checks

We also offer extra, optional Web site and customization services for an additional charge.

#### Save with Hosting Services

Many libraries and other cultural heritage organizations are using Hosting Services due to reduced staff resources and lower hardware budgets.

Hosting Services offer your institution cost savings, including:

- Saving staff time needed for software installation and configuration,
- Savings on internal technical support demands,
- Saving server space, and
- Saving on the future cost of servers.

#### Ongoing monitoring

The CONTENTdm system is housed at OCLC's headquarters in Dublin, Ohio. This facility was purposebuilt for security and computer systems hosting. OCLC system operators manage the system using the latest security and operations procedures and protocols.

Hosting Services include 24 x 7 x 365 monitoring of all system hardware and proactive, automated Web site accessibility checks. OCLC also makes daily back-ups of your content, metadata and user interface changes.

#### For more information

To discuss your specific needs, please contact us at 1-800-848-5878, ext. 4301 or contentdm@oclc.org.

www.oclc.org/contentdm/

CONTENTdm® Digital Collection Management Software





The CONTENTdm system is housed at OCLC's headquarters in Dublin, Ohio. This facility was purpose-built for security and computer systems hosting. OCLC system operators manage the system using the latest security and operations procedures and protocols.

#### **Physical Facility Security**

The CONTENTdm system is housed in a data center in Dublin, Ohio on the OCLC campus. Access to this location is granted on an as needed basis. Persons wishing to enter this restricted area must use a badge reader system. System Operators staff the Network Operations Center (NOC) 24x7, monitoring all hosts and subnets. Security guards are present after standard business hours. The CONTENTdm data center also is monitored via a closed-circuit television system. The closed-circuit television feeds display in the NOC.

Visitors, third-party contractors and vendors at the OCLC campus are given guest badges identifying them as non-OCLC employees. These badges allow access to only non-secure sections of the campus. Visitors of the CONTENTdm data center only are allowed access to an observation deck, unless there is a specific need for them to have access to the data center floor.

#### Systems Security

OCLC is proud to employ a permanent team dedicated to Information Security. The evaluation of all areas traditionally associated with computer security fall under this group's auspices. Reviews of applications, systems and procedures are part of an ongoing process. Continuous evaluation of our program, rather than semi-annual or annual audits, significantly enhance our ability to prevent or detect security events. Ongoing staff development is a key tool we use to help retain staff and to ensure they have the skills to do their jobs in an efficient manner. Compliance is monitored by the Information Security team. Currently, we are investigating the use of external auditing schemas such as SAS 70 Type II or ISO 27001.

#### **Operations Center Environment**

Our data center pulls power from two grid segments. They are connected to the electrical room from two feeders originating on separate substations. During normal operation, one feeder supplies power to the UPS (Uninterruptible Power Source) modules, with the other feed as backup. The UPS is made up of two 1000KVA parallel redundant systems. These units supply power to the three computer rooms and telco equipment. Currently the system is at 40% of rated capacity. During a failure of commercial power and during the start-up of emergency backup power, the UPS batteries will carry the critical load.

During a failure of the primary feeder, OCLC has the ability through high voltage switching gear to supply power from the remaining feeder. This mode can be sustained until the power company returns the down feeder back to operation status. During the failure of both feeders, OCLC can sustain critical operations by bringing both banks of emergency generators online. Each bank consists of two 750-Megawatt diesel generators. One bank feeds the UPS modules and the other feeds the life safety equipment. One 20,000 gallon, in-ground fuel tank supplies fuel for both banks and monitoring equipment tracks gallons per hour used and remaining fuel in the tank.

We have a state-of-the-art fire suppressant system consisting of Halon under the floor and water sprinkler heads in the ceiling. These systems are all monitored 24x7. Intelligent smoke detectors are installed and it takes two adjacent smoke detectors to activate to release the Halon. Zoned water sensors also are located under the raised flooring.

#### Overview of CONTENTdm's U.S. Hosting Operations



#### Server Operating Environment

The CONTENTdm servers run on SuSE Linux Enterprise Server (SLES) and are under patch management from OCLC's Linux systems administration team. OCLC has an extensive hardening policy that is integral with the rollout of systems. These policies cover network, host and application settings, configurations and standard operations. Periodic security audits are conducted by the information security team to review and ensure compliance with these standards. All hardware purchases are backed by three-year service plans. Software licensing is kept current with the manufacturer.

The information security team at OCLC, as well as the Linux systems administration team, monitor security advisories and patch notifications from Novell and other notification lists like www.secunia.com. Before patches are applied to a production system, they are rolled out to a test environment to determine if there are any negative changes to system functionality. If the patch has no detrimental side effects, it is deployed on the production CONTENTdm nodes during a maintenance window.

OCLC makes use of an agent based monitoring system to ensure CONTENTdm hosts are up and running within SLA parameters. All CONTENTdm servers are protected by McAfee VirusScan (Enterprise edition 8.0.0 patch 13).

All servers are deployed within a virtualized server environment managed with VMWare ESX with Distributed Resource Scheduler (DRS) and High Availability (HA) enabled. DRS uses VMWare's vMotion capability to dynamically enhance resource availability for each virtual server. Each VM Guest (virtual server running 64-bit SLES) is provisioned with at least 2 CPUs, 2 GBs of RAM and dedicated SANattached drives for the operating system, paging files.

The entire VMWare cluster is hosted on multiple Dell PowerEdge R805 servers. Each Dell server is built with 8CPU x2.3 GHz Quad-Core AMD Opteron Processors sharing 64 GB of RAM.

#### **Data Access Continuity**

OCLC employs a variety of methods to minimize data loss in the CONTENTdm Hosting Service. The content and user interface customizations are backed up regularly. Each night, a backup copy is generated for newly added or modified content. At any time, there are three copies of all your content and user interface customizations between the primary storage facility and the backup systems. Short-term data loss (less than 24 hours) is minimized by utilizing redundant, self-healing storage devices.

The CONTENTdm application and its Web server root and configuration directory are backed up nightly. These backups are taken offsite weekly to an Iron Mountain location.

All CONTENTdm Hosting Service backups are on a sixweek rotation. This means that a CONTENTdm server can be restored to its end of day state for any day in the previous six weeks.

#### **Network Capacity**

OCLC's Dublin facility has a redundant network core as well as connectivity with two Internet Service Providers (ISPs) each giving 45-megabit connections directly to the backbone. The links to these ISP's are diversely routed for the entire path from OCLC's facilities to two different telco POP's. This connectivity serves a variety of services from OCLC some processing hundreds of thousands of transactions each day. With planned expansion later on this year, our connectivity will be increased to three ISP connections supporting a total of 245 megabits per second.

#### For more information

To discuss your specific needs or for more information on CONTENTdm Hosting services, please contact OCLC at 1-800-848-5878, ext. 4301 or contentdm@oclc.org.

Learn more about CONTENTdm at www.oclc.org/contentdm/

#### CONTENTIME HOSTING SERVICE TERMS AND CONDITIONS

IMPORTANT: PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY. YOUR USE OF THIS SERVICE IS CONDITIONED UPON YOUR ACCEPTANCE OF THESE TERMS AND CONDITIONS. BY USING THIS SERVICE, YOU ARE AGREEING TO BE LEGALLY BOUND BY ALL THE TERMS AND CONDITIONS BELOW. IF YOU DO NOT AGREE TO THESE TERMS AND CONDITIONS, DO NOT USE THIS SERVICE.

THESE TERMS AND CONDITIONS SET FORTH THE ENTIRE AGREEMENT AND SUPERSEDES ANY AND ALL PRIOR PURCHASE ORDERS, ACKNOWLEDGMENTS, AGREEMENTS, AND ORAL OR WRITTEN COMMUNICATIONS OR UNDERSTANDINGS OF THE PARTIES REGARDING THE USE OF CONTENTUM HOSTING SERVICE.

OCLC reserves the right to determine whether a party is eligible to make use of the CONTENTdm Hosting Service and to refuse access to the Hosting Service to any party for any reason in OCLC's sole discretion.

#### Services.

- 1.1 General. OCLC will provide the hosting services set forth in the Service Plan attached as Exhibit A (as the same may be changed or modified in accordance with Agreement from time to time, the "Service Plan") and other services specified in this Agreement (the "Services"). As part of the Services, OCLC will (a) configure, install, house, maintain, monitor and operate the facilities, servers, equipment, operating software and network (collectively, "OCLC's Systems"), (b) provide access to OCLC's CONTENTdm and other application software specified in the Service Plan (the "OCLC Applications") and (c) secure and maintain connectivity with third-party telecommunication providers, all as necessary to host the Institution's Content (as defined below) via the Internet in accordance with the Service Plan. Institution is responsible for securing and maintaining its own Internet connectivity to access OCLC's Systems and the OCLC Applications.
- 1.2 Domain Names. Institution will provide OCLC with a registered domain name or, upon the request of Institution and if available from a domain name registrar, OCLC will register a domain name selected by Institution ("Institution Domain"). In addition to any fees specified in the Service Plan, Institution will reimburse OCLC for any fees paid by OCLC to the domain name registrar with respect to the registration and maintenance of such Institution Domain. OCLC will host the Institution Domain during the term of this Agreement; provided that, such domain does not violate any of registrar's policies or any applicable laws, rules, regulations or other requirements of any governmental authority having jurisdiction. Upon Institution's request, OCLC will transfer to Institution any right that OCLC may have in the Institution Domain. The Institution Domain will be hosted and administered in accordance with terms of ICANN's then current domain name dispute resolution policies and/or the policies of the registrar of the Institution Domain. OCLC will not have any liability on account of any inability to use any Institution Domain, and the inability to use any Institution Domain or any other domain name will not entitle Institution to any refund of any fees paid or reimbursed under this Agreement.
- **1.3 IP Addresses.** OCLC may assign IP addresses to Institution as part of the Services. Any IP addresses or other network numbers assigned to Institution by OCLC are

and will remain the property of OCLC. Upon any termination of this Agreement or if OCLC ceases to provide domain name services, OCLC may, in its sole discretion, reassign or reuse the IP addresses. OCLC has sole discretion as to the Internet routing of any OCLC network numbers.

- 1.4 Service Level. OCLC will use commercially reasonable efforts to provide the Services and operate OCLC's Systems in accordance with OCLC's standard Service Level Agreement, a current version of which is available at OCLC's obligations under the Service Level www.oclc.org. Agreement are subject to materials and services provided by equipment, telecommunications and/or other suppliers and to delays by or actions of Institution or third parties. Institution acknowledges that OCLC's Systems may be subject to temporary shutdowns due to causes beyond OCLC reasonable control, and such temporary shutdowns will not be deemed to be a breach of any obligations under this Agreement or the Service Level Agreement. INSTITUTION FURTHER ACKNOWLEDGES AND AGREES THAT ITS SOLE AND EXCLUSIVE REMEDY FOR ANY FAILURE OF OCLC TO PROVIDE THE SERVICES IN ACCORDANCE WITH THE SERVICE LEVEL AGREEMENT IS TERMINATE THIS AGREEMENT PURSUANT TO SECTION 4.1.
- 1.5 Bandwidth, Storage and Other Limits Usage.
  OCLC is not obligated to provide any bandwidth, storage or other
  Services in excess of the limits set forth in the Service Plan. If
  Institution uses any bandwidth, storage or other services in
  excess of the limits set forth in the Service Plan, OCLC may, in its
  sole discretion, assess Institution with additional charges,
  suspend the performance of the Services, or terminate this
  Agreement. In the event that OCLC elects to take any such
  action, Institution will not be entitled to a refund of any unused
  pre-paid fees.
- the right to change or modify the Services, any Service Plan, the terms and conditions of this Agreement, or any policy or guideline applicable to the Services, at any time in its sole discretion. OCLC will send a notice to Institution of any such changes. Changes to this Agreement or a Service Plan will be effective thirty (30) days after the date of such notice or such later date as may be specified in the notice; provided, however, that any price

commencement of the applicable year. All fees will be billed by OCLC in advance of providing the Services. Institution will pay all federal, state, and local sales, use, value added, excise, duty and any other taxes assessed with respect to the Services provided to Institution, other than taxes based on OCLC's net income. Institution's failure to fully pay any fees and taxes within thirty (30) days after the applicable due date will be deemed a breach of this Agreement, justifying OCLC's suspension of its performance of the Services and, in OCLC's sole discretion, termination of this Agreement. Accounts in default are subject to an interest charge on the outstanding balance equal to the lesser of 1.5% per month or the maximum rate permitted by applicable usury law. Any termination by OCLC for Institution's failure to pay will not relieve Institution from paying past due fees plus interest. In the event of collection enforcement, Institution will be liable for any costs associated with such collection, including, but not limited to, reasonable attorneys' fees, court costs and collection agency fees.

3.2 Price Changes. OCLC reserves the right to change any hourly, monthly, annual or other periodic fees, provided that: (a) OCLC will give Institution written notice of the change at least thirty (30) days in advance of the first period for which the change is to become effective; and (b) no such change will be effective for any period within one year after the date of this Agreement. If Institution does not agree to pay the new fees, Institution may terminate this Agreement by providing written notice to OCLC prior to the effective date of the change.

#### 4. Term of Service.

- Agreement will remain in full force and effect until terminated by either party. Either party may terminate this Agreement for any reason by providing the other party thirty (30) days prior written notice; provided that, OCLC may immediately terminate this Agreement for Institution's or its users' violation of the Acceptable Use Policy. Upon any termination of this Agreement, Institution will not be entitled to a refund of any fees paid or reimbursed under this Agreement; provided that, if OCLC terminates this Agreement for any reason other than breach, default of violation by Institution or its users, then OCLC will promptly refund that portion of any periodic fees pre-paid by Institution for any period after the effective date of the termination.
- 4.2 Effect of Termination. Should this Agreement be terminated for any reason, OCLC will not be liable to Institution because of such termination for compensation, reimbursement or damages on account of the loss of prospective profits, anticipated sales, goodwill or on account of expenditures, investments, leases or commitments in connection with Institution's business, or for any other reason whatsoever flowing from such termination. Institution is solely responsible for procuring any new or replacement service upon termination. Any termination of this Agreement will not relieve Institution of any obligations to pay fees and costs accrued prior to the termination date and any other amounts owed by Institution to OCLC as provided in this Agreement. Upon termination of this Agreement, the following sections will survive and remain in effect in accordance with their terms: Sections 4.2 and 5 through 9.

#### Reservation of Rights.

- 5.1 By OCLC. OCLC is the exclusive owner of and retains all right, title and interest (including, without limitation to, all copyrights, trademarks, patents, trade secrets, and any other proprietary rights to all materials, including but not limited to any computer software (in object code and source code form), data or information developed or provided by OCLC or its suppliers pursuant to this Agreement (including, without limitation, the OCLC Applications), and any know-how, methodologies, equipment, or processes used by OCLC to provide the Services to Institution (including, without limitation, the OCLC's Systems).
- **5.2** By Institution. Institution is the exclusive owner of and retains all right, title and interest (including, without limitation, all proprietary rights) to the Institution Content.

#### Disclaimers and Limitations

- Disclaimer. OCLC exercises no control over, and accepts no responsibility for, third-party content of the information passing through OCLC's System, network hubs and points of presence, or the Internet. INSTITUTION ACKNOWLEDGES THAT OCLC'S SYSTEMS (INCLUDING ANY SOFTWARE AND ANY OTHER ITEMS USED OR PROVIDED BY OCLC IN CONNECTION WITH ANY SERVICES HEREUNDER) ARE PROVIDED "AS IS." OCLC DOES NOT MAKE ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE PERFORMANCE OF THE SERVICES OR OCLC'S SYSTEMS, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT OR ANY IMPLIED WARRANTY ARISING BY USAGE OF TRADE, COURSE OF DEALING OR COURSE OF PERFORMANCE. OCLC MAKES NO REPRESENTATIONS OR WARRANTIES WHATSOEVER THAT THE SERVICES AND OCLC'S SYSTEMS WILL BE UNINTERRUPTED, ALWAYS ACCESSIBLE, FREE OF HARMFUL COMPONENTS, ACCURATE OR ERROR-FREE.
- 6.2 Limitation of Liability. OCLC WILL HAVE NO CONSEQUENTIAL, EXEMPLARY, LIABILITY FOR ANY SPECIAL, INCIDENTAL, OR PUNITIVE DAMAGES EVEN IF OCLC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL OCLC HAVE ANY LIABILITY FOR UNAUTHORIZED ACCESS TO, OR ALTERATION, THEFT OR DESTRUCTION OF INFORMATION DISTRIBUTED OR MADE AVAILABLE FOR DISTRIBUTION VIA THE SERVICES THROUGH ACCIDENT, FRAUDULENT MEANS OR DEVICES. IN ANY EVENT, THE LIABILITY OF OCLC TO INSTITUTION FOR ANY REASON AND UPON ANY CAUSE OF ACTION WILL BE LIMITED TO THE AMOUNT ACTUALLY PAID TO OCLC BY INSTITUTION UNDER THIS AGREEMENT DURING THE THREE (3) MONTHS IMMEDIATELY PRECEDING THE DATE ON WHICH SUCH CLAIM AROSE. THIS LIMITATION APPLIES TO ALL CAUSES OF ACTION IN THE AGGREGATE, INCLUDING, BUT NOT LIMITED TO, BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY. MISREPRESENTATIONS, AND OTHER TORTS. THE FEES FOR THE SERVICES SET BY OCLC HEREUNDER HAVE BEEN AND WILL CONTINUE TO BE BASED UPON THIS ALLOCATION OF RISK.

# Exhibit A Service Plan CONTENTdm Hosting Services

#### CONTENT dm direct license purchase required.

Separate fees incurred for each of the services described below.

<u>Initial setup of CONTENTdm instance</u> – OCLC staff will set up your licensed copy of CONTENTdm in OCLC's hosting operations center including disk allocation according to the CONTENTdm hosting level you've chosen. They will initiate backup procedures, allocate 5 user accounts, and allow up to 300 collections per licensed copy of CONTENTdm.

<u>CONTENTIME Hosting Service</u> – OCLC staff will maintain the operations of your server, actively monitor your server for availability, provide regular back-ups of content, metadata, and user interface changes.

Additional collection storage (optional) – Should you fill up the storage initially allocated according to your CONTENTdm hosting level you can add additional storage at then-current pricing.

Application support (optional) - OCLC can provide consulting on web site development.

User account administration (optional) - OCLC can provide support to edit, add, or delete user accounts.

# EXHIBIT C ACCEPTABLE USE POLICY

This Acceptable Use Policy ("AUP") describes the proper kinds of conduct and prohibited uses of the hosting and other services (the "Services") provided by OCLC Online Computer Library Center, Inc. ("OCLC"). This AUP is not exhaustive and OCLC reserves the right to modify it at any time, effective upon posting of the modified version to <www.oclc.org or such other location designated by OCLC. By using OCLC's Services, you agree to abide by the then current version of this AUP.

ANY VIOLATION OF THIS AUP MAY RESULT IN THE SUSPENSION OR TERMINATION OF THE SERVICES AND SUCH ACTION AS OCLC DEEMS APPROPRIATE AS FURTHER DESCRIBED IN THE HOSTING AGREEMENT. ANY REPEATED VIOLATION OF THIS AUP WILL RESULT IN THE TERMINATION OF THE HOSTING AGREEMENT. INDIRECT OR ATTEMPTED VIOLATIONS OF THIS AUP, AND ACTUAL OR ATTEMPTED VIOLATIONS BY A THIRD PARTY ON YOUR BEHALF, WILL BE CONSIDERED VIOLATIONS OF THE AUP BY YOU.

#### General

OCLC's Services enable you to host and serve your Web site and all related content, including, but not limited to, programs, program scripts, e-mail, text, bulletin board postings, hypertext links, meta tags, domain names, pictures, graphics, forums, interactive media, and audio/visual materials that you or a third party posts on your Web site (collectively, "Subscriber Content") using OCLC's facilities, services, equipment, operating software network (collectively, "OCLC's Systems"). Generally, OCLC does not actively monitor, censor, or directly control any information that is stored on or transmitted over OCLC's Systems. OCLC cannot and does not warrant, verify or guarantee the quality, accuracy, safety or integrity of your Subscriber Content or other materials or information that you or a third party may post or access through the Services. You are solely responsible for all of the Subscriber Content and your and your users' use of OCLC's Services and your Web site.

#### No Illegal or Harmful Uses

OCLC's Services and Systems may be used only for lawful purposes. Transmission, distribution or storage of any material in violation of any applicable law or regulation is strictly prohibited. The following non-exhaustive list describes the kinds of illegal or harmful conduct are prohibited. OCLC reserves the right to restrict or prohibit any and all uses or content that it determines in its sole discretion is harmful to its systems, network, reputation, good will, other OCLC customers, or any third party.

<u>Infringement.</u> Infringement of intellectual property rights or other proprietary rights

including, without limitation, material protected by copyright, trademark, patent, trade secret or other intellectual property right used without proper authorization. Infringement may result from the unauthorized copying and posting of pictures, logos, software, articles, musical works, and videos.

- Offensive Materials. Disseminating or hosting material that is unlawful, libelous, defamatory, obscene, pornographic, indecent, lewd, harassing, threatening, harmful, invasive of privacy or publicity rights, abusive, inflammatory or otherwise objectionable.
- Harmful Content. Disseminating or hosting harmful content including, without limitation, viruses, Trojan horses, worms, time bombs, cancelbots or any other computer programming routines that may damage, interfere with, surreptitiously intercept or expropriate any system, program, data or personal information.
- <u>Fraudulent Conduct.</u> Offering or disseminating fraudulent goods, services, schemes, or promotions (i.e., make money fast schemes, chain letters, and pyramid schemes); fraudulent submission or use of personal or financial information; or engaging in any practice that constitutes an unfair or deceptive trade practice.
- Export Violations. Posting or sending of software or technical information in violation of U.S. export laws, including, without limitation, the Export Administration Regulations maintained by the Department of Commerce.
- <u>Privacy.</u> Collecting, using and disclosing any personally identifiable user information in violation of any applicable law and/or stated privacy policy.

#### Maintenance of Security and Integrity

Violations of system or network security are prohibited, and may result in criminal and civil liability. OCLC will investigate incidents involving such violations and may involve and will cooperate with law enforcement if a criminal violation is suspected. Examples of system or network security violations include, without limitation, the following:

 Hacking. Unauthorized access to or use of data, systems or networks, including any attempt to probe, scan or test the

#### Jolie Graybill

From:

Lisa Conrad < lconrad@iii.com>

Sent:

Friday, March 02, 2012 4:54 PM

To:

Deeann Allison

Cc:

Jolie Graybill; 'Nathan James'

Subject:

RE: Next UNLIN Collection for ContentPro

Hi DeeAnn and Jolie,

It was a pleasure to speak with you today. I've loaded the entomology file you sent — I created a new collection entitled University of Nebraska-Lincoln Entomology Collection - you can view it on the Content Pro trial server: <a href="http://cprobeta.iii.com/iii/cpro/app">http://cprobeta.iii.com/iii/cpro/app</a>. As expected, it created separate records for each of the files, including the items which reference .php files that it couldn't find matching files for. I think it will make more sense to attach each of these files to one digital-item record, so they all will be viewable within the digital-file carousel. I'm happy to do that, or if you'd like to do it, let me know — it would give you an opportunity to use the submission form.

Also, do you have a link to this (or another) compound object in ContentDM? I'd like to take a look at a couple examples of compound objects you've created, to get a better sense of your needs in this area. Do you have a sense of how many compound objects you have?

Best,

Lisa

\* \* \* \* \* \* \*
Lisa Conrad

Product Manager
Innovative Interfaces, Inc.
5850 Shellmound Way
Emeryville, CA 94608
<a href="http://www.iii.com">http://www.iii.com</a>
Iconrad@iii.com
tel 510.655.6200
fax 510.450.6350

From: Deeann Allison [mailto:dallison@unl.edu]
Sent: Friday, February 24, 2012 12:48 PM

Ter Lies Conved (Isomeral (Bill com)

To: Lisa Conrad (<u>lconrad@iii.com</u>)

Subject: Next UNLIN Collection for ContentPro

Hi Lisa

Here is a mixed group of items for another collection. They include compound objects, which will be a challenge, because the metadata xml file export splits the items contained in the compound object. so the parent item is a record and all the items attached to it are individual records. also the 3 videos are just urls, not videos.

Let me know if you have questions,

#### Jolie Graybill

From:

Lisa Conrad < lconrad@iii.com>

Sent:

Thursday, April 05, 2012 6:16 PM

To:

Jolie Graybill; Deeann Allison

Subject:

Draft of possible needed enhancements to Content Pro

Hello Jolie and DeeAnn,

A pleasure to speak with you both this morning. Below is a list of potential enhancements to the system that we discussed this morning. Would you review it in detail and comment, clarify, etc. as necessary? And please let me know if I've missed anything!

- 1) Ability to choose multiple digital items (metadata and objects) from across collections and export all, in one batch, into a ppt. (how would they imported into ppt? one digital item per slide? One image? Or...?)
- 2) Ability for users to choose digital items and put into their own 'space' within cpro, like a 'my account' or 'my favorites' feature. Who would be primary users of this feature? Faculty or students?
- a. provide image viewer w/in 'my acct'
- b. ability to re-order files
- c. ability to compare 2 images side by side, w/o metadata (allow images to fill screen (in contentum, "space is wasted," around margins)
- d. how important is the 'save as web page' feature in contentdm?
- e. Other functions?
- 3) Social networking options

Add social network plug-ins in order to share items across collections, on the fly.

I.e., user chooses 5 items from one collection and shares them immediately; OR user saves multiple items to 'my account' feature and in the my acct space, shares them?

4) Bring in on-the-fly materials to Blackboard

Would this work using Slideshow feature? Would it be possible for you to test? One way to test would be for you to create a slideshow using your trial art collection, grab the embed code and insert it into a Blackboard page and look at it and get feedback from art dept (and perhaps others?).

It would be very helpful to have a use-case scenario for this. I.e., Professor X in the Art Dept. wants to .... (be as explicit and detailed as possible about where she would like the images to appear in Blackboard, etc.). Might you provide this?

Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

CONTENTdm and Special Collections Instruction for TEAC 305, Rita Hermann, professor

#### My Role:

I coordinated the instruction session of Special Collections, the Blue Heron Artists Books collection, and Karen Kunc for Rita Hermann's TEAC 305 sections in the Fall Semester of 2012. I invited Pete Brink to share information on Special Collections overall, and how to handle items in the Blue Heron Collection. I invited Karen Kunc to come talk about the Blue Heron Artists Books collection and how it came to be, the importance of the collection, and some about the artists included in the collection. The students in the sections then had the opportunity to browse the entire collection to see how each book was created.

I facilitated a second session in the newly renovated Escape room with the same two sections later in the semester – the date was purposefully selected by the professor to provide students an optimum experience with their previous experience in Special Collections. The focus of the second session was the Image & Multimedia Collections overall. The students used the session to assist them in identifying images they could use in an instruction session with students during their upcoming student teaching. The students represented a wide variety of teaching disciplines from art to math to science to nutrition.

#### Significance/Impact:

The significance of this project is that the students had the opportunity to see how many different collections we have, the variety of types of materials available in image, sound, and video and then determine how they could use these items and collections in an educational setting both for themselves in fulfilling course requirements and utilizing inspiration from Blue Artist Collection, and for students in their upcoming student teaching experiences.

2174 NOVEMBER 2012, 87H DEAR JOLIE'S WHAT A GHARMER YOU WARE WITH THE TEAZEDS STUDIETTS TODA! SOME-HOW YOU WORKED YOU MAGIC AHD MADE THEM AN LAVE LANE LIBRARI'S TREASURES: A Joitowak WITH YOU: RITA H. ! Foot Nove my, WITH. BOTOSICK 2012 I KHOW WE GIET THE CHAPTURE TO SEE DEAR JOVIE'S YOU MENTHY THIS GOLDHESPER - BUT 1 JUST WANTED TO CAPPERSS MY CHAMITURE FOR AN COUR HELP & TIME PYOUR CARACIONALESS. IT WAS SICH A PWEARINE TO MEET YOU # YOU GAME MY STUDENTS GUCH AGREAT, GOOD GIFT. WARNESS HOTELTO & CONCE (OV HOME) SOON! FILE

Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

Technical Services CONTENTdm 6.1.1 Presentation, May 2012

#### My Role:

Invited presentation to share CONTENTdm update and give an overview of the new features and interface of CONTENTdm 6.1.1.

#### Significance/Impact:

This gave me an opportunity to share with Technical Services staff the details of the new software version, new collections, and highlight the most important new features as well as answer questions from the staff.

#### **CONTENT**dm Update

#### Biggest News for this year - upgrade to 6.1.3/4

- Successful for the most part with only minor bugs that have either been worked out, or on the schedule of known bugs and OCLC programming staff are actively working to resolve
- Installed Patch 6.1.4 recently, went smoothly didn't interrupt customizations
- User Interface was focus of this upgrade did a good job of really polishing the features and look. Some of the new features visible to visitors to our collections include: social features such as Commenting, Tagging, and Rating; Download button; Print button. In terms of the "backend" or for the faculty/staff actually managing the collections the Website Configuration Tool this is what we use to create and manage the collections was revamped to make it much easier to tailor the appearance and behavior of the collections. Faster overall performance let us know if you are experiencing slow load times.
- Have you looked at the collections recently?
- My Favorites Beta participation --- we will be participating in providing feedback for the My Favorites enhancement.

#### New Collections for this year:

- Anthropology photo comparison and map
- Zoology and Art Department collaboration
- ARDC (Agriculture Research and Development Center) Foundation Seed Division
- Political Comics
- Entomology
- School of Natural Resources

CYTHUR:

WIS HAVE BISEN LOOKING Q OTHER PRODUCTS... NO FINAL DECISION @ THIS THUS

Areas of Responsibility

Image & Multimedia Collections

#### **Brief Description:**

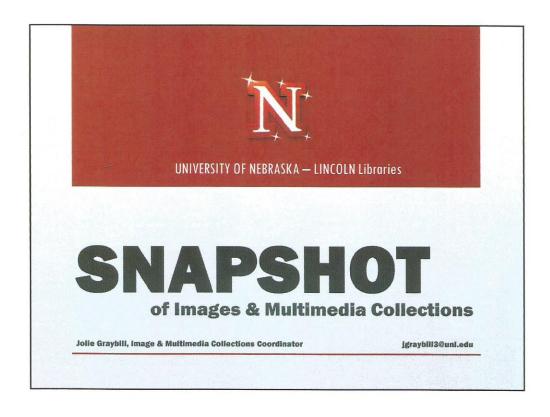
All Staff CONTENTdm Presentation, May 2012

#### My Role:

Invited presentation to share CONTENTdm overall and how it works.

#### Significance/Impact:

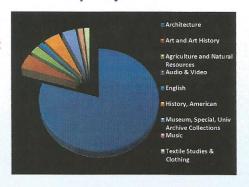
This gave me an opportunity to share with All Staff on overview of how CONTENTdm works, what's currently in the collection, which collections and images are used and how much, as well as who is looking at our collections.



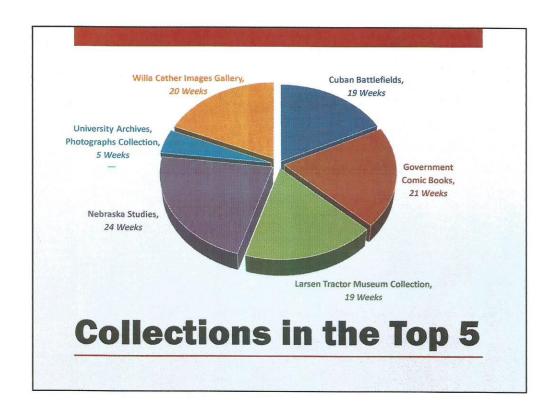
## **Overall**

- 96 collections
- 251,196 items
- Largest individual collection – Archivsion at 51,933 items
- 5 new collections in the hopper:
  - Entomology
  - · Educational Media,
  - Zoology/Art-Art History
  - Anthropology
  - Classics/Religious Studies

Size by Subject:



# **Statistics**





- Predominantly Educational but
  - · Variety of educational institutions
  - Commercial
  - Geographic
- Requests for Image Use
  - · Again, predominantly educational, research
  - US
  - · World-wide requests

# Who's using us?

- Starting a collection
  - Assessment
  - Set-up
- CONTENTdm Project Client or
- CONTENTdm Web Interface
  - · Loading images
  - · Loading metadata
  - Publish

# This is how we do it ...

#### APPENDIX ONE

Areas of Responsibility

Image & Multimedia Collections

# **Brief Description:**

Software Update for CONTENTdm 6.1.1

# My Role:

CONTENTdm released the new version of software 6.0 in early summer 2011. UNL Libraries, based on past performances of new updates and known issue of not having the capability to incorporate unique front pages as we developed this last year – decided to wait to implement upgrade until the 6.1.1 version was available. 6.1.1 was released late 2011, and in conjunction with Steve Sall and Jason Bougger, we worked out an implementation plan for early 2012. My role in the upgrade is to monitor progress, and update collection managers of instances when collections might not be available; as well as make sure the software is working as it is supposed to including implementing customizations for our collections overall.

# Significance/Impact:

The significance of this project is the new software is quite different on the user-end compared to previous version of CONTENTdm. Once Jason, Steve and I have bugs and customizations resolved and the software in place – the new interface users will experience is more than refreshing.

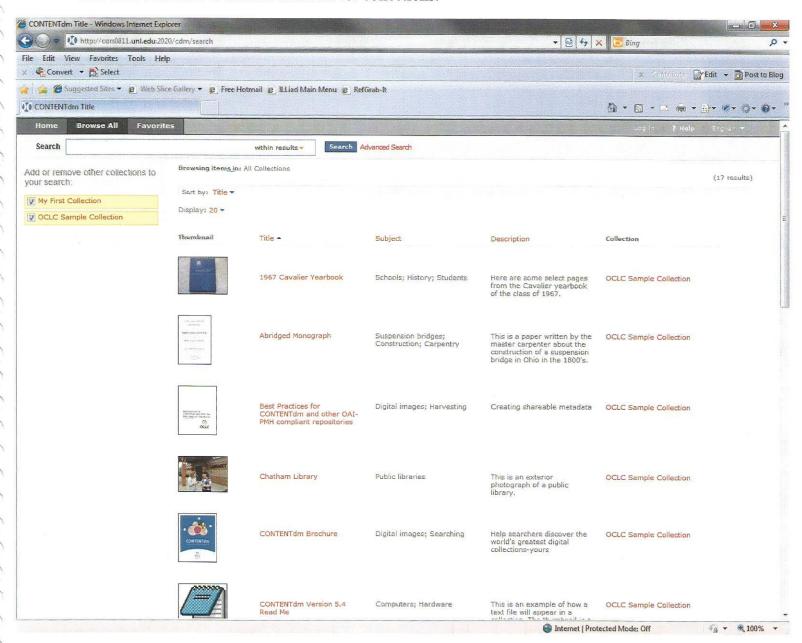
A reflection on the upgrade – while the intent of OCLC and the programmers for CONTENTdm was to simplify the process of installation, and provide a new, updated interface for users, the actual situation wasn't as simple as hoped. The installation took much longer than anticipated, and making the customized front page and all the links working also has taken much longer. This is somewhat troublesome, as it appears simplicity wasn't really delivered – at least not for our institution.

At this point, Executive Committee has recommended the software CONTENT Pro be evaluated again for potential use sometime in the future. In addition, the art department has shared a resource (Intelligent Media Server by Third Light) they are considering and hopefully we will be able to determine whether CONTENT Pro will meet both the libraries needs and the art department's needs allowing continued collaboration with the art department as well as others.

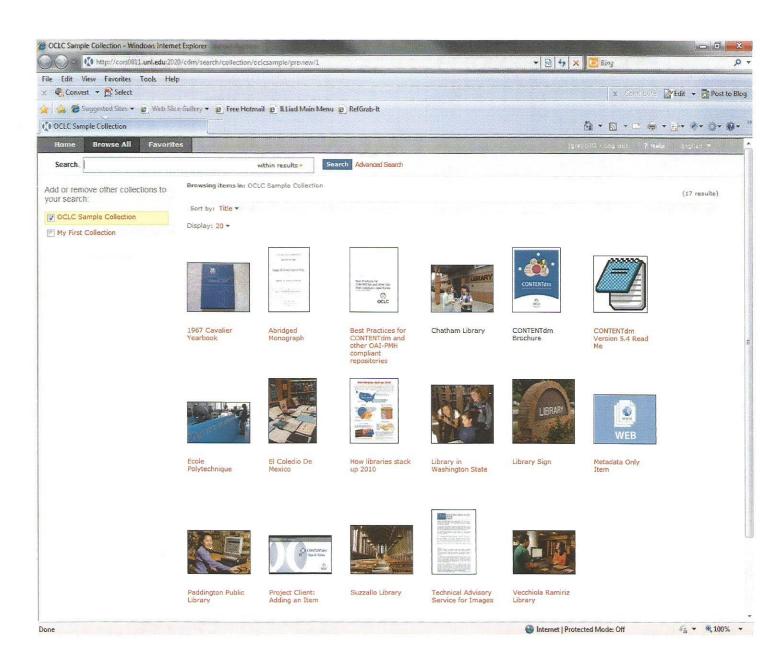
The CONTENT dm Front Page loaded in new 6.1.1 version interface:



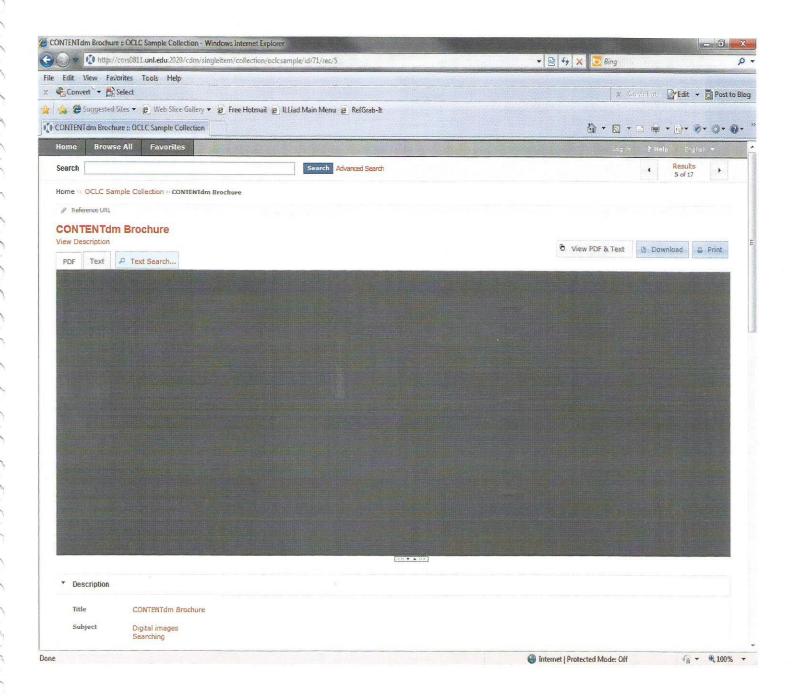
#### One of several new looks and interface for collections:



Another of several new looks and interface for collections:



Some of the new features, clearly visible - "Download" and "Print" buttons



#### APPENDIX ONE

Areas of Responsibility

Image & Multimedia Collections

# **Brief Description:**

CONTENT dm Collections Update for 2011-2012

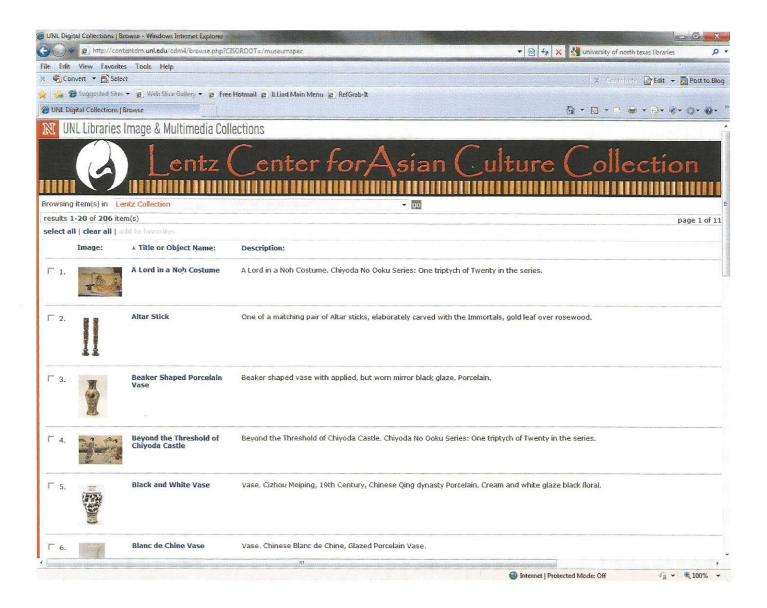
# My Role:

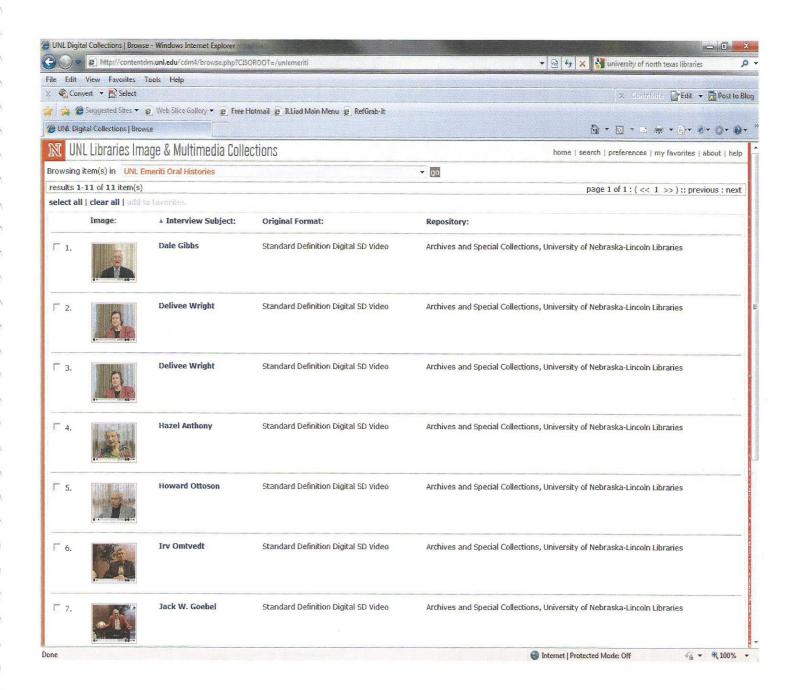
I continued working with departments and liaison librarians to develop new collections. A few highlights from this past year include new contacts through working with the School of Natural Resources, Educational Media, Entomology, and the Emeriti Foundation. An existing working relationship with the Clothing and Textile Design Department forged renewed interest and training for new graduate students so additional content could be added to the different existing clothing collections. Another existing relationship progressed into a new collection for the Lentz Center for Asian Culture Collection. For the School of Natural Resources, I attended several departmental meetings to share information regarding CONTENTdm and answer questions. This developed into several more invitations to meetings, and eventually three different trainings for the SNR staff. The staff developed 10 different collections directly related to faculty courses and research. In addition, the collection was shared at the 2011 Fall Faculty meeting. At this point, SNR is still adding to the collections and organizing content.

# Significance/Impact:

New Projects/ Additions 2011	Projects currently in Development 2011/12	Projects in Pilot or conversation 2012
Lentz Collection	Lentz Collection	Entomology Pilot
Rokahr Family Archive of	School of Natural	Anthropology, Historical
Opera	Resources	Photo and Current Photo
		Comparison
UNL Football Consecutive	Emeriti Oral Histories –	Agriculture Research &
Sellouts	Emeriti Association and	Development Center
	Department of Agronomy	
Emeriti Oral Histories –		Agricultural Leadership,
Emeriti Association and		Education &
Department of Agronomy		Communication
		Emeriti Oral Histories –
		Emeriti Association and
		Department of Agronomy

The Image & Multimedia Collections continue to grow, adding new content continually in the form of new collections, new images added to existing collection, even adding new video content (Emeriti Collection). I find it rewarding to be able to work with the new departments, new collections, and new content – and am pleased to see the progress from projects in the conversation stage or pilot stage move over the course of the year into the New Projects/Additions/Published stage and then to see the usage statistics reflect actual use. For example, in the fall the UNL Football Collection was reflected in the statistics as heavily accessed during football season.







#### APPENDIX ONE

Areas of Responsibility

Image & Multimedia Collections

# **Brief Description:**

Examples of Usage Statistics

# My Role:

As coordinator of the Image & Multimedia Collections, I provide usage statistics to collection administrators and others when requested. I get annual repeat requests for usage statistics from certain departments such as NET Media Archives, Nebraska Studies, and the Larsen Tractor Laboratory prepare reports typically for the first of the year. The information requested by these departments is also used as supporting material for grant proposals and the usage helps the departments illustrate what's been utilized throughout the year. The CONTENTdm system keeps usage statistics in the software that is easy to generate.

The most recent request for statistics was in support of the Statistics Assessment Committee and I provided a broad set of statistics generated by CONTENTdm which covered 2010 and 2011 including: Monthly Item View Summaries; Top Searches Monthly, Totals for Hits, Pages, Visits, Unique URLs; and Usage by Geographic Location.

I also utilize statistics to generate PR for the different collections, for example, letting each of the collections consistently in the top five know their statistics. Some of this information is used on the Image & Multimedia Collections front page.

# Significance/Impact:

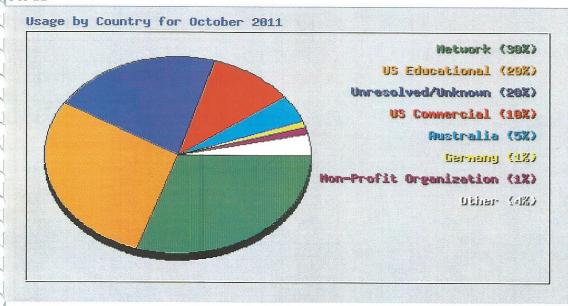
The statistics given to the Assessment Committee provide a good snapshot of what collections are currently being utilized, and to some extent by whom. Overall, the statistics show the traffic use of the different collections throughout the year, and also include exactly which images were viewed and how many times the individual images were viewed

NET Media Archives and Nebraska Studies collections are widely used throughout the year – statistics for both collections are high consistently. The statistics requested include information on the top ten images viewed in each collection, in addition to the basic views per collection per month. These statistics give a detailed record of exactly what was viewed in the collection and when, and the stats as a whole provide high-quality content for the program reports and grant reports that NET prepares.

Views	Collection	Total views per item/per collection
2826	Government Comic Books	total views per item
1861	Nebraska Studies	total views per item
1268	Cuban Battlefields	total views per item
1089	Willa Cather Images Gallery	total views per item
510	Larsen Tractor Museum Collection	total views per item
387	Eloise Kruger Miniature Collection	total views per item
296	Architecture and Urban Planning (1800-present)	total views per item
288	NET Media Archives	total views per item
256	University Archives, Photograph Collections	total views per item
246	Western Trails	total views per item
243	Omaha Indian Heritage Project	total views per item
175	Ruth Etting	total views per item
173	Joseph Messana Architectural Image Collection	total views per item
146	J. Patras WWI Photographs	total views per item
131	Plains Tribes - comparative collection	total views per item
127	Historic Textiles and Ethnic Dress Collection	total views per item
114	Index of Archival Recital Recordings from the School	total views per item
98	Whitman Photographs	total views per item
93	Archivision	total views per item
84	Erwin H. Barbour, Museum Photograph Series	total views per item
76	Blue Heron Press Collection of Artist Book	total views per item
60	15th and 16th Century European Architecture	total views per item
59	Medieval Architecture (4th-14th centuries)	total views per item
51	Wildlife Damage Management	total views per item
42	Frank Lloyd Wright	total views per item
40	Architecture teaching aids and supplemental material	
35	History of Textiles and Clothing	total views per item
33	Furniture and decorative arts (including graphic arts,	total views per item
32	Women architects and designers	total views per item
32	Architecture (Art and Art History Department images)	
32	Architecture of Paris, France (1800-present)	total views per item
32	iTunesU at UNL	total views per item
31	American Archives of World Art, Master Texbook Colle	
30	Nebraska Architecture	
30	Architecture Interiors and Furniture	total views per item
27	Platte River Basin	total views per item
27	Glass Lantern Slides (Architecture)	total views per item
25	History of Costume	total views per item
22	African Architecture	total views per item
21	Architecture of Asia and the Near and Middle East	total views per item
21		total views per item
17	Landscape Architecture	total views per item
	Architecture of New York (1800-present)	total views per item
15	Painting (Art and Art History Department Images)	total views per item
15	Sculpture (Art and Art History Department IMages)	total views per item
14	Latin American architecture	total views per item

Views	Collection	Total views per item/per co
10415	Government Comic Books	total views per item
7702	Larsen Tractor Museum Collection	total views per item
6445	Nebraska Studies	total views per item
5512	Cuban Battlefields	total views per item
4187	Willa Cather Images Gallery	total views per item
3042	University Archives, Photograph Collections	total views per item
2494	Architecture and Urban Planning (1800-present)	total views per item
2313	Eloise Kruger Miniature Collection	total views per item
2024	Ruth Etting	total views per item
1954	Erwin H. Barbour, Museum Photograph Series	total views per item
1590	Omaha Indian Heritage Project	total views per item
1557	Joseph Messana Architectural Image Collection	total views per item
1554	Plains Tribes - comparative collection	total views per item
1431	Blue Heron Press Collection of Artist Books	total views per item
1271	J. Patras WWI Photographs	total views per item
1192	Performances from the UNL School of Music	total views per item
1025	Whitman Photographs	total views per item
996	Architecture of Asia and the Near and Middle East	total views per item
970	NET Media Archives	total views per item
908	Western Trails	total views per item
717	Archivision	total views per item
611	Architecture of London, England (1800-present)	total views per item
411	Latin American architecture	total views per item
376	Nebraska Architecture	total views per item
363	Architecture of Chicago, Illinois (1800-present)	total views per item
312	Wildlife Damage Management	total views per item
299	Architecture of Paris, France (1800-present)	total views per item
266	Platte River Basin	total views per item
255	Glass Lantern Slides (Architecture)	total views per item
224	Frank Lloyd Wright	total views per item
212	Women architects and designers	total views per item
151	Architecture of New York (1800-present)	total views per item
135	Architecture of Washington, D. C.	total views per item
135	17th and 18th Century European Architecture	total views per item
119	Architecture (Art and Art History Department images)	total views per item
114	Architecture Interiors and Furniture	total views per item
110	African Architecture	total views per item
96	Transportation (including ships, trains, automobiles, brid	total views per item
91	15th and 16th Century European Architecture	total views per item
90	iTunesU at UNL	total views per item
70	American Archives of World Art, Master Texbook Collecti	total views per item
67	Architecture teaching aids and supplemental material	total views per item
54	Historic Textiles and Ethnic Dress Collection	total views per item
43	Landscape Architecture	total views per item
40	Art History Survey	total views per item

Views	Collection	Total views per item/per collect
8449	Nebraska Studies	total views per item
8384	Government Comic Books	total views per item
8315	Larsen Tractor Museum Collection	total views per item
6740	Willa Cather Images Gallery	total views per item
5345	Cuban Battlefields	total views per item
3585	Plains Tribes - comparative collection	total views per item
2718	University Archives, Photograph Collections	total views per item
2432	Erwin H. Barbour, Museum Photograph Series	total views per item
2312	Ruth Etting	total views per item
2193	Joseph Messana Architectural Image Collection	total views per item
2154	Omaha Indian Heritage Project	total views per item
1968	Western Trails	total views per item
1867	Blue Heron Press Collection of Artist Books	total views per item
1861	Performances from the UNL School of Music	total views per item
1689	J. Patras WWI Photographs	total views per item
1514	Whitman Photographs	total views per item
1353	NET Media Archives	total views per item
1128	Eloise Kruger Miniature Collection	total views per item
1046	Architecture and Urban Planning (1800-present)	total views per item
449	Archivision	total views per item
371	Architecture of Asia and the Near and Middle East	total views per item
370	Deon Bahr Architectural Image Collection	total views per item
203	Platte River Basin	total views per item
162	Architecture of Paris, France (1800-present)	total views per item
151	Architecture of London, England (1800-present)	total views per item
136	Nebraska Architecture	total views per item
127	Frank Lloyd Wright	total views per item
123	Wildlife Damage Management	total views per item
102	17th and 18th Century European Architecture	total views per item
90	Art History Survey	total views per item
89	iTunesU at UNL	total views per item
77	Latin American architecture	total views per item
71	Landscape Architecture	total views per item
69	Architecture of Chicago, Illinois (1800-present)	total views per item
66	Architecture of New York (1800-present)	total views per item
65	Ancient Architecture (prehistory to 3rd century A.	total views per item
60	Glass Lantern Slides (Architecture)	total views per item
59	Architecture Interiors and Furniture	total views per item
55	Architecture (Art and Art History Department imag	
54	15th and 16th Century European Architecture	total views per item
53	Laurence C. Gerckens, American City Planning	total views per item
52	African Architecture	total views per item
48	American Archives of World Art, Master Texbook C	
44	Medieval Architecture (4th-14th centuries)	total views per item
42	Furniture and decorative arts (including graphic ar	



**Top 30 of 110 Total Countries** 

#	Item views	Files	KBytes	Country			
1	180451	29.94%)	173920	30.39%)	12224059	33.64%)	Network
2	174162	28.90%)	162216	28.34%)	4040182	11.12%)	US Educational
3	123533	20.50%)	118437	20.69%)	4547746	12.51%)	Unresolved/Unknown
1	61135	10.14%)	56208	9.82%)	8008374	22.04%)	US Commercial
5	27241	4.52%)	27097	4.73%)	777283	2.14%)	Australia
5	7241	1.20%)	6865	1.20%)	3105521	8.55%)	Germany
7	6269	1.04%)	5782	1.01%)	251792	0.69%)	Non-Profit Organization
3	2306	0.38%)	2242	0.39%)	66529	0.18%)	US Military
)	2221	0.37%)	2155	0.38%)	157803	0.43%)	Italy
.0	1914	0.32%)	1869	0.33%)	30800	0.08%)	Brazil
.1	1717	0.28%)	1671	0.29%)	285987	0.79%)	Canada
2	1566	0.26%)	1536	0.27%)	27734	0.08%)	US Government
.3	1120	0.19%)	1075	0.19%)	137611	0.38%)	France
4	1087	0.18%)	1029	0.18%)	482691	1.33%)	Switzerland
.5	1030	0.17%)	1018	0.18%)	9218	0.03%)	India
6	1027	0.17%)	946	0.17%)	27695	0.08%)	Belgium
.7	816	0.14%)	778	0.14%)	169259	0.47%)	Netherlands
.8	750	0.12%)	735	0.13%)	6628	0.02%)	New Zealand (Aotearoa)
9	555	0.09%)	537	0.09%)	352257	0.97%)	Spain
20	478	0.08%)	459	0.08%)	173753	0.48%)	Czech Republic
21	472	0.08%)	469	0.08%)	716087	1.97%)	Colombia
2	463	0.08%)	451	0.08%)	48722	0.13%)	Japan
23	383	0.06%)	357	0.06%)	212932	0.59%)	Austria
24	362	0.06%)	351	0.06%)	13916	0.04%)	Mexico
25	361	0.06%)	356	0.06%)	16918	0.05%)	Poland
26	353	0.06%)	314	0.05%)	20894	0.06%)	Russian Federation
27	332	0.06%)	324	0.06%)	9084	0.02%)	Portugal
28	317	0.05%)	297	0.05%)	49671	0.14%)	Argentina
29	288	0.05%)	282	0.05%)	67132	0.18%)	Greece
30	252	0.04%)	155	0.03%)	172027	0.47%)	Ireland

**Monthly Statistics for September 2010** 

543687
519708
42868
11123
10875716
6032
128873
3509
9
2814

**Monthly Statistics for October 2010** 

Total Hits	1725321
Total Files	1653164
Total Pages	155824
Total Visits	36357
Total KBytes	55111764
Total Unique Hosts	17685
Total Unique URLs	313969
Total Unique Referrers	9545
Total Unique Usernames	13
Total Unique User Agents	7011

**Monthly Statistics for November 2010** 

Hits	1840554
Files	1736645
Pages	176973
Visits	36330
KBytes	50604719
Unique Hosts	16509
Unique URLs	271886
Unique Referrers	7466
Unique Usernames	15
Unique User Agents	6146

**Monthly Statistics for December 2010** 

Total Hits	1621995
Total Files	1496083
Total Pages	197865
Total Visits	30291
Total KBytes	38505342
Total Unique Hosts	14006
Total Unique URLs	220264
Total Unique Referrers	5249
Total Unique Usernames	14
Total Unique User Agents	5189

Collection Name	Item views per collection	Month
Nebraska Studies	4630	June
	2707	July
	3186	August
n n	7713	September
	35255	October
	22883	November
NET Media Archives	377	June
	470	July
	608	August
	2800	September
	6217	October
	1354	November

# **Top 10 Item views per Item – NET Media Archives**

	Views	Item Title – November 2010
1.	13	Big Red Wrap-Up: Recruit Signing Special [Show #17 (2009)]
2.	9	All About Books: February 4, 2010
3.	8	Nebraska Stories: The Blizzard of 1949
4.	8	Nebraska Stories: Piano in Tow
5.	8	The 1882 Nebraska Suffrage Campaign February 20, 2010
6.	8	Prairie Wind: Nebraska's Energy Harvest (Full Program Replay)
7.	7	All About Books: March 11, 2010
8.	7	All About Books: February 11, 2010
9.	6	Big Red Wrap-Up: Big 12 Championship / Recruit Special [Show #15 (2009)]
10.	. 6	Nebraska Stories [Episode 1] (Full Program Replay)

# Views Item Title – October 2010

1.	42	Nebraska Stories [Episode 1] (Full Program Replay)
2.	42	Nebraska Stories [Episode 2] (Full Program Replay)
3.	38	Nebraska Stories (Program Preview)
4.	37	Frontier University Dreams: A Story of Botantists, Bodysnatchers, and Bugeaters (Full Program Replay)
5.	34	Nebraska Stories: Nebraska's Tuskegee Heroes
6.	34	Nebraska Stories: The First Walk-On
7.	34	Nebraska Stories: I Am an American
8.	30	Homemade Astronaut: The Clay Anderson Story (Program Preview)
9.	30	Nebraska Stories [Episode 3] (Full Program Replay)
10.	30	Ag College Dreams: The Real Cornhuskers (Full Program Replay)

# Views Item Title – September 2010

1. 23 Frontier University Dreams: A Story of Botantists, Bodysnatchers, and Bugeaters (Full Program Replay)

#### APPENDIX ONE

Areas of Responsibility

Image & Multimedia Collections

# **Brief Description:**

New CONTENTdm Collection - UNL Football Consecutive Sellouts

Archival ticket colletion of the consecutive sellout games from one donor, compiled with the Game Day Program Cover and Roster.

# My Role:

The first time I saw the tickets for this collection, the Athletic Department had them bunched up in packs with think rubber bands. I brought the tickets back to the library, scanned them in, put each ticket in its own acid-free envelope and placed them in an archival box with a lid. These tickets will eventually be housed in Archives and Special Collections. Mary Ellen Duey has assisted with basic metadata and Margaret Mering and Tech Services staff will also assist with metadata and scanning for the program covers and rosters.

# Significance/Impact:

This digitization makes a unique and interesting collection available to Husker fans located everywhere, acting as a nice marketing piece for Athletics and the libraries. Once the collection is published, I will be able to track usage through CONTENTdm.



# UNL Libraries Image & Multimedia Collections of preferences | my favorites | about | help

Browsing item(s) in UNL Football Consecutive Sellouts

results 1-2 of 2 item(s)

page 1 of 1: ( << 1 >> ) :: previous : next

#### select all | clear all | add to favorites

Image:

▲ Game:

Copyright Information:

Location:



Game 001: Nebraska versus University of Missouri

To inquire about usage, please contact Archives and Special Collections, University of Nebraska-Lincoln Libraries. These images are for educational use only. Not all images are available for publication.

Lincoln, Nebraska

2.



Game 002: Nebraska versus Oklahoma State University

To inquire about usage, please contact Archives and Special Collections, University of Nebraska-Lincoln Libraries. These images are for educational use only. Not all images are available for publication.

Lincoln, Nebraska

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results 1-2 of 2 item(s)

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**Game Date** 

Game 001: Nebraska versus University of Missouri

Saturday, November 03, 1962

Location Description Subject

Original Size

Lincoln, Nebraska

**Homecoming Game** 

Football, Athletics, Homecoming Program: 7.75 x 10.5 in

**Original Format Collection Title** 

Four-color print cover, black/white print content University of Nebraska Athletic Department

Digital Collection Title **UNL Football Consecutive Sellouts** 

**Copyright Information** 

To inquire about usage, please contact Archives and Special Collections, University of Nebraska-Lincoln Libraries. These images are for educational use only. Not all images are

available for publication.

**Collection Information** Date of Scan Digital Image Publisher Archives and Special Collections, University of Nebraska-Lincoln Libraries

2010, October 04 **UNL** Libraries

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previous page | next page

Game 001: Nebraska versus University of Missouri

Game\_001

INISSOURI

10th STREET **WEST STADIUM** 

SEAT

MOH

**35**C

VERSUS

RESE



WINNING 1961 HOMECOMING DISPLAY ZETA TAU ALPHA

# MISSOURI

VS.

# NEBRASKA

**NOVEMBER 3, 1962** 

Official Program 25 Cents

Memorial Stadium

# The University of Nebraska Football Roster

No. Name	Pos.	Class	WT.	Ht.	Age	Hometown (H. S. Coach)
56 Baffico, James	C	Jr.	268	6-1	21	San Francisco, Cal. (Pat Malley)
ll Bonistall, Ernie	QB	Sr.	200	6-2	20	Williamsville, N.Y. (Lou Martini)
64 *Brown, Robert	RG	Jr.	259	6-5	21	Cleveland, O.(Wm. Udovic)
89 Bryan, Curtis	RE	Soph.	197	6-2	21	Osceola (Ken Sipes)
80 *Callahan, Dick	RE	Jr.	181	5-11	20	S. Falls, S. D. (G. Heckenlively)
62**Carlson, Dwain	LG	Sr.	210	6-2	20	Fullerion (O. Smith, G. Cook)
14 *Claridge, Dennis	QB	Jr.	208	6-3	21	Robbinsdale, Minn. (Irv Nerdahl)
82**Comstock, Bill	LE	Sr.	192	6-11/2		Scottsbluff (Bill Conner)
65 Dervin, John	LG	Soph.		6-1	19	Chicago (Tom Carey)
16 Doepke, Charles	QB	Soph.		6-1	20	Waterloo, Ia. (George Dutcher)
87 Donovan, Larry	LE	Sr.	197	6-0	21	Scottsbluff (Bill Conner)
84 *Eger, Mike	LE	Sr.	196	6-2	23	South Bend, Ind. (George Kelly)
15 *Faiman, John	QB	Sr.	184	6-2	21	Omaha (Cletus Fischer)
76**Fischer, Al	RT	Sr.	215	6-11/2	22	Princeton, Minn. (F. Fischer)
81 Fisher, Pat	C	Soph.		6-2	21	Norfolk (Bill Giles)
50 Fugitt, Mike	RT	Soph.		6-2	19	Wichita, Kas. (M. Vandaveer)
79 Griesse, Ron	QB	Soph.	195	5-11	20	Kearney (John Rumbaugh)
18 Hohn, Robert	RE	Soph. Sr.	163	6-0	21	Beatrice (Hank Reichel)
88**Huge, Jim	RH		200	6-1	22	Holdrege (Jess Keifer)
31 *Johnson, Rudy	LT	Jr.	190	5-11	21	Aransas Pass, Tx. (J. McKhanian)
74**Jones, Robert	LT	Sr.	224	6-01/2	21	West Point (Duane Cox)
77 *Kiffin, Monte	LG	Jr.	236	6-3	22	Lexington (Merle Applebee)
68 *Kirby, John 40 Koehler, Mike	FB	Jr. Sr.	209	6-3	20	David City (Eugene Pillen)
	LE		210	6-1	24	Chicago (Ed Mieszkonski)
	LT	Soph.	193	6-0	20	Bartlett (Dick Peterson)
75 Kramer, Larry 55 Krause, Larry	C	Soph.	223 205	6-2	20	Austin, Minn. (Art Hass)
	RH	Soph.	190	6-2	21	Scottsbluff (Bill Connor)
	RG	Soph.	215	6-21/2	19	Broken Bow (Mark Russell)
63 McDermott, Don 41 McNulty, Joe	FB	Soph.	195	5-11	19	Harlan, Ia. (Harold Johnson)
42**Martin, Noel	FB	Sr.	202	5-11 5-11	20	Wymore (Bob Simpson)
54 'Michka, Ron	C	Jr.	203	6-0	22	Clay Center, Kas. (O. Unruh)
33 Paschall, Willie	RH	Soph.	178	5-10	20	Omaha (Rex Johnson)
20**Powers, Warren	LH	Sr.	193	6-1	20	San Antonio, Tex. (Pat Shannon)
70**Robertson, Tyrone	LT	Sr.	229	5-11	21	Kansas City, Mo. (J. Minter)
57 Rogers, Bill	RG	Soph.	200	5-11	22	Toledo, O. (Bob Momsen)
66 *Rood, Jed	RG	Sr.	210	6-0	19	Chicago (Al Manasin)
21 *Ross, Willie	LH	Jr.	189	5-11	21	Columbus, O. (Jack Moore)
35 Sebastian, John	RH	Soph.	182	5-10	19	Helena, Ark. (David Johnson)
52 Sittler, Lyle	C	Soph.	203	6-0	20	Chicago (William Hieland)
43 Smith, Bruce	FB	Soph.	182	6-1	19	Crete (Robert Hanson)
51 Stevenson, Don	C	Jr.	260	6-3	25	Falls City (Bob Henderson)
72 Strohmyer, John	RT	Soph.	204	6-21/2	19	Steelton, Pa. (J. C. Slevock)
34**Stuewe, Dennis	RH	Sr.	185	6-0	21	Lexington (Tom Percell)
23 Theisen, David	LH	Jr.	194	6-21/2	21	Hamburg, Minn. (E. Brown)
30**Thornton, Bill	FB	Sr.	212	6-0	23	Milwaukee, Wis. (Al Elger)
83 *Tomlinson, Larry	LE	Jr.	204	6-1	22	Toledo, O. (Bob Momsen)
67**Toogood, Gary	RG	Sr.	203	6-3	22	O'Neill (Don Templemeyer)
36 Tregonning, Donn	LH	Jr.	202	6-1	22	Reno, Nev. (Paul Baldwin)
12 Tucker, Doug	QB	Soph.	181	5-11	20	LaSalle, Ill. (Jim Valek)
71 *Voss, Lloyd	RT	Jr.	245	6-4	20	Davenport, Ia. (Bob Liddy) Magnolia, Minn. (Gale Hellerud)
24 Vujevich, John	LH	Soph.	195	5-10	19	Clairton, Penn. (Neil Brown)
44 Young, Gene	FB	Jr.	217	6-2	21	Cleveland, O. (Ron Davidoff)
* Y sales assumed						Old Falling, O. (LIOH Davidoil)

<sup>\*</sup> Letters earned.

#### APPENDIX ONE

Areas of Responsibility

Image & Multimedia Collections

# **Brief Description:**

Pilot CONTENTdm Collection - UNL School of Music Band, Jazz, and Orchestra Music Scores

The Music Department has valuable real estate consumed by many file cabinets of musical scores for Orchestra, Jazz, and Band. The department would like to digitize the scores for future use, and then house the originals in a storage facility off-site, freeing up the real estate.

# My Role:

My role was to identify whether and how it was possible to digitize this collection. I used a score from each area – Orchestra, Jazz, and Band to pilot. I scanned the pieces at archival resolution, and created compound objects according to the different parts for ease of use and searchability. I worked with Anita Breckbill and Judy Winkler on metadata specifics for the scores. This project is also seeking grant-funded assistance.

## Significance/Impact:

Digitizing the scores will enhance access of the three collections by making it easily accessible due to the digital format while assisting the Music Department chair in freeing up real estate needed for re-allocation in order to support the music department overall. This is just one of several pilot projects amidst collections currently in development or newly added collections:

New Projects/ Additions 2010-2011	Projects currently in Development 2011	Projects in conversation 2011				
Blue Heron Press Collection of Artists' Books	Lentz Collection	School of Natural Resources images and videos				
Rokahr Family Archive of	UNL School of Music	Agricultural Leadership,				
Opera	Band, Jazz, and Orchestra	Education &				
	Music Scores	Communication				
UNL Football Consecutive	University Libraries' Staff	Emeriti Oral Histories –				
Sellouts	Development Archives	Emeriti Association and				
		Department of Agronomy				

For the image collection overall, the CONTENTdm digital collection continued with software updates this past year and a half. With each update, the process has become easier and less time-consuming. The last round of updates were done remotely or with very little technical assistance from CORS. I coordinated several CONTENTdm user meetings periodically for updates on upcoming software versions, and coordinated webinar participation for related updates.

I attended two CONTENTdm Users Group meetings this year – the Midwest group meeting in Iowa as a participant, and then the Western Group meeting in Utah as a presenter. The Iowa meeting showed both Judy and I that our collection is ahead of many other collections in terms of what we have developed and implemented. The Western meeting illustrated that our collection is heavily focused as a teaching collection as opposed to simply gallery or museum type collections at other institutions.

New CONTENT dm collections were added, in addition to updates to other various collections throughout the year. Several "pilot" collections (these collections are working on funding support), and three new connections with new departments and formal presentations of CONTENT dm presented. The UNL Football Consecutive Sellouts is in the works, the Blue Heron Press Collection of Artists' Books from UNL Professor Karen Kunc added more images, and the Rokahr Family Archive of Opera went digital. The Lentz Collection is in the development stage, as is UNL School of Music Band, Jazz, and Orchestra Music Scores, and the University Libraries' Staff Development Archives - an archive of training podcasts. The School of Natural Resources is currently working on organization of their work and images for inclusion in the Images & Multimedia Collections and I have met with their staff for informational demonstration sessions on how CONTENTdm works and how it could work for them - and since received word the department is ready for software installation and collection development. I facilitated a similar meeting with Educational Media under the Agriculture Leadership, Education & Communication department. The Emeriti Association, with support from Tice Miller and Jim Kendrick, is working on developing oral histories of emeriti faculty – with a similar project from the Department of Agronomy and Lowell Moser. Between the Emeriti Association and Lowell Moser, nearly 2 dozen oral history interviews have been documented. This project includes plans to stream the videos as a growing collection within the Image & Multimedia Collections. Again, this is an extremely collaborative project – including connections from Educational Media made for the streaming capabilities.

At the summer 2010 ALA conference, OCLC announced their plans for a new software release that included some milestones in terms of user interface. OCLC also asked for Alpha and Beta participants with the intent of using feedback to spur the final stages of development. I spearheaded UNL Libraries' participation and feedback for both tests. I am excited about the release of the new software version, and eagerly await the release this quarter. The new user interface is of excellent quality and should play a positive role in developing new connections and new collections.

It has been rewarding to compile usage statistics on the Image & Multimedia Collections for the website and for collection administrators seeking grant funding. Each time, the collection administrators are thrilled with the information. For example, NET needs yearly updates for reports, and the Larsen Tractor Museum Collection requested image use for inclusion in recent grant submission. In addition, since I have assumed responsibility of the collections, I have kept

track of the inquiries for image use throughout the world. We have people from Belgium, Italy, and the UK requesting permissions for image use.

## Collaboration:

Collaboration for CONTENTdm is key and includes working with many departments and many different people inside the libraries as well as the greater university community, virtually simultaneously.

Examples include work with Mary Ellen Ducey from Special Collections and Archives, and Margaret Mering from Technical Services. Mary Ellen provides the archives and special collections expertise for new collections, and Margaret provides Metadata expertise as well as staff for technical aspects such as scanning. Collaboration with Richard Graham and respective UCare students advanced development of the Government Comic Books Collection.

As another example of collaboration for CONTENTdm, I worked closely with CORS staff and Judy Winkler from Architecture, to facilitate and ensure that the new server transition went smoothly for all CONTENTdm collections. Other collaboration examples include working with Steve Sall for training updates in relation to CONTENTdm 5.0 through 5.4 and logistics for web seminars throughout the year for all involved in CONTENTdm collection management.



# UNL Libraries Image & Multimedia Collections arch | preferences | my favorites | about | help

Browsing item(s) in UNL School of Music Band, Jazz, and Orchestra Music Scores

results 1-3 of 3 item(s)

page 1 of 1 : ( << 1 >> ) :: previous : next

## select all | clear all | add to favorites

Image:		▲ Title:	Collection Title:	Description:		
1.	Company of the control of the contro	And the mountains rising nowhere	UNL School of Music Digital Scores	1 score (24 p.) ; 27.9 x 35.6 cm (parts) 30.5 x 44.5 cm (conductor) 21.6 x 27.9 cm (piano only)		
2.	Strontiments of factorism	Divertimento for Band	UNL School of Music Digital Scores	1 score (20 p.) ; 27.9 x 35.6 cm		
□ 3.	MONTH OF THE STREET, AND THE S	Molly on the Shore	UNL School of Music Digital Scores	1 score (20 p.); 22.9 x 30.5 cm		

#### select all | clear all | add to favorites

results 1-3 of 3 item(s) page 1 of 1 : ( << 1 >> ) :: previous : next

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From The Library Off

# MOLLY ON THE

# PERCY ALDRIDGE GRAINGER



Nebraska Lincoln

UNIVERSITY BANDS

J270 INSTRUMENTATION

	Conductor								
	Piccolo					6			
	1st Flute and 2nd Flu	ıt	е						
	1st and 2nd Oboe								
	Eb Clarinet		222						
	1st Clarinet							•	3
	2nd Clarinet	•				о. Ю.		•	
	3rd and 4th Clarinet						•		
	Alto Clarinet	• •							
	Bass Clarinet	•			3	•	•	•	
	Eb Contrabass Clarin								-
	1st and 2nd Bassoon								
	1st Alto Saxophone			•	•		•		1
	2nd Alto Saxophone		•	•	•	•	•	•	
	Tenor Saxophone	•	•	•					1
	Baritone Saxophone			•	•	•		•	:
	1st Cornet	•	•	•	•	•	•	•	
	2nd Cornet			•	•	*			1
	3rd and 4th Cornet		•	•	•	•	•	•	;
	1st and 2nd F Horn		•		•	٠	•	•	
	3rd and 4th F Horn								-
	1 ot and 2-d T				•				
	1st and 2nd Trombon	e		•	•	•	•		-
	3rd Trombone								
- 1	Baritone T.C		•	•	•	٠	•	•	4
- 1	Baritone B.C			٠	•				4
	String Bass								1
	Tuba								Ę
	Timpani, Bells								
	& Vibraphone		٠						2
•	Snare Drum, Bass Dr								
	&Cymbals								4
1	All parts may be purchased	1:	56	p	a	ri	91	0	lv.

MOLLY ON THE SHORE

Percy A. Grainger













N3905



# UNL Libraries Image & Multimedia Collections arch | preferences | my favorites | about | help

Browsing item(s) in Opera Scores from the Rokahr Family Archive

results 1-5 of 5 item(s)

page 1 of 1 : ( << 1 >> ) :: previous : next

#### select all | clear all | add to favorites

	Image:	▲ Title:	Call Number:	Description:
<b>1</b> .	SACISTE DATE OF THE PROPERTY O	Alceste: tragédie, opéra en trois actes / par Gluck ; Répresentée pour la lere fois par l'Académie nale. de musique le 30 avril 1776	M1500.G58 bA4 1790z	1 score (293 p.) ; c35 cm
2.	JOHES WHITE According	Le joueur de flûte: operette-bouffe / paroles de Jules Moinaux ; musique de Hervé ; partition piano et chant	M1503.H568 J6 1864	1 vocal score (37 p.); 26 cm
3.	AND STAFFOR	Le roi d'Yvetot : opéra bouffe en trois actes en quatre tableaux / par Henri Chabrillat & Émile Hémery ; musique de Léon Vasseur	ML50.V37 R6 1876	80 p. ; 18 cm
4.	132 is (or.	Le vent du soir, ou, L'horrible festin: nouvelle opérette bouffe / musique de J. Offenbach ; paroles de Philippe Gille	M1503.032 V45 1857	Partition piano et chant ;1 vocal score (81 p.) ; 29 cm
5.	NEMERALISE CONTRACTOR OF THE PROPERTY OF THE P	Mr. Choufleuri restera chez lui le: operette bouffe en un acte / Paroles de Mr.***; musique de M. M. de St. Remy [pseud.] et J. Offenbach	M1503.O32 M75 1861	1 score (70 p.) ; 28 cm

#### select all | clear all | add to favorites

results 1-5 of 5 item(s) page 1 of 1 : ( << 1 >> ) :: previous : next

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# UNL Libraries Image & Multimedia Collections arch | preferences | my favorites | about | help

add to favorites | reference url

back to results | previous | next

Le joueur de flûte: operette-bouffe / paroles de Jules Moinaux ; musique de Hervé ; partition piano et chant



Author

Hervé, 1825-1892

Uniform Title

Joueur de flûte. Vocal score

Title

Le joueur de flûte: operette-bouffe / paroles de Jules Moinaux ; musique de Hervé ;

partition piano et chant

Publisher

Paris: Ph. Feuchot, [1864?]

**Date of Publication** 

1864

Description

1 vocal score (37 p.); 26 cm

Series

Théâtre des Varietés

Subject

Operas -- Vocal scores with piano

Other Author

Moinaux, Jules, 1825-1895

Collection Title

Rokahr Family Archive

Call Number

M1503.H568 J6 1864

**OCLC Number** 

21812602

Digital Collection Title

Opera Scores from the Rokahr Family Archive

Copyright Information

http://0-contentdm.unl.edu.library.unl.edu/music\_copyright.html

**Collection Information** 

Collection administered by the Music Library, University of Nebraska-Lincoln, 402-472-6300

add to favorites | reference url

back to results | previous | next

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1st adelen

THE

ROKAHR FAMILY

Théâtre des Varietes

LE

# JOURUR DE FLÛTE

Operette - bouffe

Raroles de

Jules Moinaux

Musique de

# HERVÉ

Partition Piano et Chant

Paris , cher PH. FEUCHOT reliteur Palais Bonne Nouvelle Propriété pour tous Pays

Æ

C.1864

Imprim: G. TRINGCQ, rue NVe Coquenard, II.

# LE JOUEUR DE FLÛTE.

OPÉRETTE EN UN ACTE.

Paroles de J. MOINAUX.

Musique d'HERVE

Executée pour le 1º fois , à Paris, le 16 avril 1864 sur le théatre des Variétés.

PERSONNAGES.

ACTEURS.

DYACHILUM

le joueur de flûte

MM.

DUILLIUS

DUPUIS. COUDER.

CUCURBITUS senateur

le consul

KOPP.

TULIPIA

femme de Gueurbitus M Mes

TOUDOUZE.

BUSA

suivante de Tulipia

SILLY.

# OUVERTURE.



Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm 6.0 Alpha and Beta Testing

The UNL Libraries participated in Alpha and Beta testing for the newest version of CONTENTdm (6.0). Several collections were provided to OCLC for inclusion in the Sandbox site. The Alpha and Beta tests are the highlighted examples, showing some of the new features such as the image carousel for individual collections and image highlighter along with a completely redesigned interface overall.

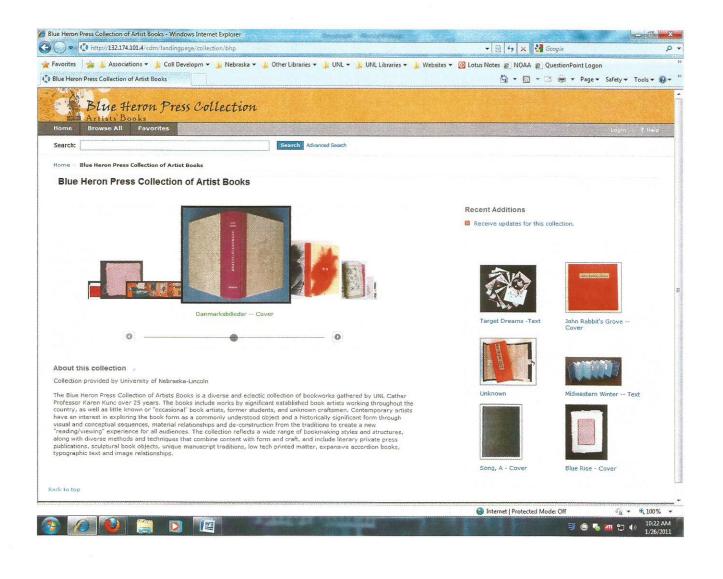
## My Role:

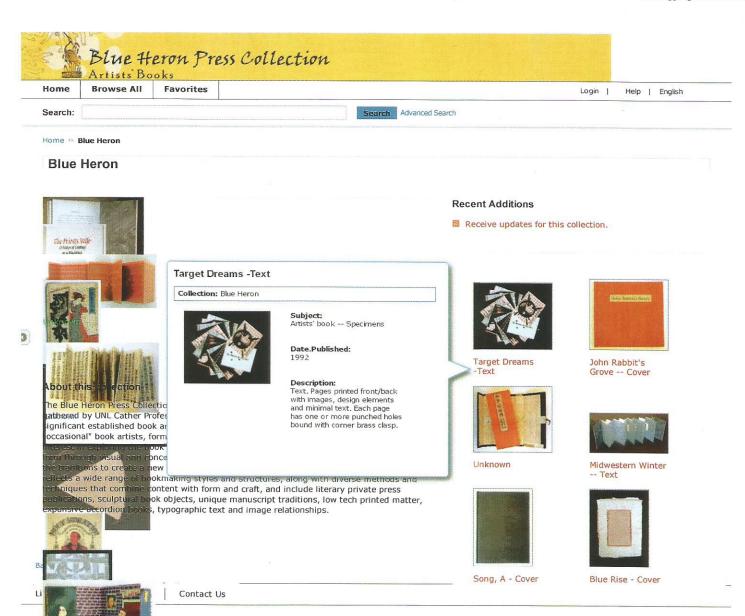
I worked with the OCLC Project Manager directly with the Alpha and Beta testing. For the Alpha Sandbox testing, I identified several collections that met specifications for use in the test. We provided The Eloise Kruger Collection and The Blue Heron Press Artists' Books Collection for inclusion.

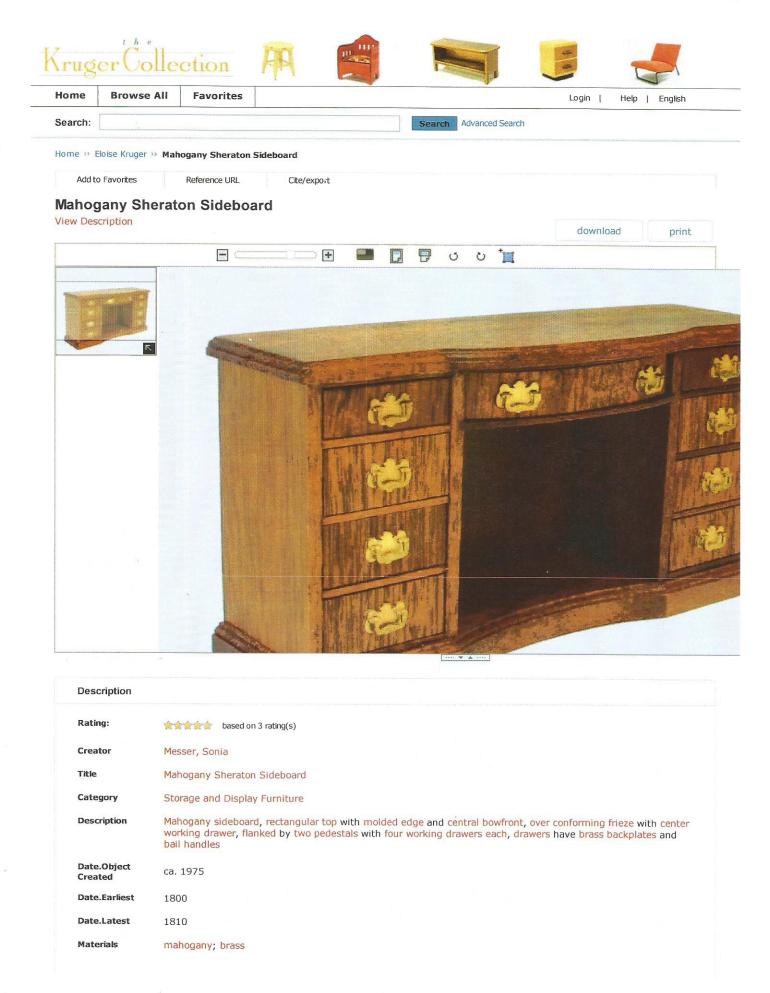
For the Beta portion of the project, we participated with about 20 other institutions varying from academic to public to hosted and non-hosted sites (we are a non-hosted site meaning that we load CONTENTdm on our server, then provide access to the software for use). With assistance from Steve Sall and Jason Bougger, we loaded the 6.0 software. I then configured our collections to specifications and according to different collection needs. Steve configured the front page. We didn't load the entire collection, just select specific collections that we knew had particular features that we wanted to see reflected in the new version. In addition, we also had to meet the specifications identified by OCLC in terms of what types of collections to load.

## Significance/Impact:

As a participant in both testing projects, we were able to provide valuable feedback to OCLC CONTENTdm programming team on the functionality of version 6.0, what worked and what didn't, what we would like to work differently and how and why. The weekly web calls gave us an opportunity to hear what other institutions were experiencing and also compare feedback. All of this is key to developing the best user interface tool possible.







Measurements 3 in. h x 6 in. w x 2 in. d Subject Miniature furniture Subject.AAT case furniture Subect.AAT.Type sideboards Subject.Persons Messer, Sonia Kruger, Eloise Subject.Entities Sonia Messer Imports Collection Title Eloise Kruger Miniature Collection Style / Period Federal/Sheraton Copyright http://contentdm.unl.edu/archt\_copyright.html information Collection Collection administered by Visual Resources manager, Architecture Library (402) 472-1193 information **Full resolution** Kruger8\1997.263.jpg Tags Comments

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## **CONTENT dm Beta Questionnaire**

## **Demographic Information**

1. Your name: Jolie Graybill; Steve Sall; and Jason Bougger

2. Organization name: UNL Libraries

3. Job title: CONTENTdm Coordinator; Tech Analyst; Systems Administrator

4. How many years have you been using CONTENTdm? Since late 2004

5. Do you have experience customizing CONTENTdm 5? Yes

6. What types of customizations do you currently do?
Front page customizations, headers for individual collections and image restrictions by ip address

7. Which CONTENTdm version do you currently have in production? Click here to enter text. The latest and greatest version 5.4+

8. Are you a Hosted or Direct user? Direct

**Direct license user questions** (please only answer if you are a direct CONTENTdm user, i.e., your site is not hosted by OCLC)

1. How did the installation go? Please rate your experience on a scale from 1-4. Please see rating scale below. Rating: Choose an item.

Was not able to do the installation and gave up 2 Installed everything, but had a very difficult time Was able to successfully accomplish the installation but encountered a few stumbling blocks along the way

Without a hitch – very smoothly

The world's libraries.

- 9. Did you have to ask OCLC for assistance? No
- 10. Were the instructions clear and sufficient? Yes, sort of w/install scripts being new
- 11. Is there anything else you'd like to tell us about your experience with installation?

  Didn't really like the new way the old way for 5.4 there was a config file that you edit for own environment, this version there was installation script but because we don't have standard stuff; when we made a mistake during install we had to redo manual configuration was our preference. It was a little confusing having the server and website being separate only because we haven't done it that way before, but for future good idea

12. How many hours of effort did it take for you to set up and accomplish the installation?

No more than a couple of hours for installation, about 2 hours for the front page customizations, and less than 45 minutes for the various general and collection customizations

## **CONTENT dm Beta Questionnaire**

## Quick Config Tool questions (all users – please provide answers)

1. What were your impressions of the Quick Config Tool? Please rate your experience on a scale from 1-4. Please see rating scale below. **Rating:** Choose an item.

Was not able to use the Quick Config and gave up.

I got through the steps, but had a very difficult time. Was able to successfully fill out the Quick Config form, but encountered a few stumbling blocks along the way.

Quick Config was great. It was easy to follow, and I was able to accomplish everything without a hitch.

- 2. Did you have to ask OCLC for assistance? No
- 3. Were the instructions clear and sufficient? Yes, and we had already figured out the work around and implemented individual headers we thought that was the way the system was planned.
- 4. After publishing from Quick Config and looking at your site, is it adequately tailored and branded for your institution? It was
- 5. What else would you expect to do in Quick Config that you couldn't do?

  Pdf thumbnail was some weird generic image, we wanted the system to use the specific thumbnail for the image as we have in 5.4, and counldn't get it figured out.
- 6. After using the Quick Config and looking at your site, what do you still need to change on your website before it's ready for rollout to end-users?
  Since we didn't do the whole collection, just a sample and coupled with the list of identified issues, not sure if this really applies at this time. There is still a lot of work to be done before rollout.
- 7. Is there anything else you'd like to tell us about your experience with Quick Config? We somewhat agreed with viewer issues identified, and considered changing to a different custom viewer, and even found some we liked; but the work to implement viewer didn't seem worth it.
- 8. How long (hours of effort) did Quick Config take from start to finish? It was easy to use, minimal time spent. The CSS for images didn't work though had to convert to html. Thought it was interesting that custom Java scripts could be used, but nothing about CSS custom scripts worked.

## **CONTENT dm Beta Questionnaire**

## Website Configuration Tool questions (all users – please provide answers)

1. What did you think of the Website Configuration Tool? Please rate your experience on a scale from 1-4. Please see rating scale below. **Rating:** Choose an item.

1

Was not able to use the Website Configuration Tool and gave up. 2

I was able to configure using the Website Configuration Tool, but had a very difficult time. 3

I configured my site to my liking, but encountered a few stumbling blocks along the way. 4

The Website
Configuration tool is
great. It was easy to
understand what I
needed to do, and I was
able to accomplish
everything without a
hitch.

- Did you have to ask OCLC for assistance? Yes, we asked for clarification regarding the following: 1.
   Two of the collections have limited permissions to view the item. They are limited by IP address. Is this working in the beta test? I am unable to see the images.
  - 2. Search is working only on the sample collection, not on any of the collections that were imported. The imported collections have been indexed.
  - 3. We currently use a front page that uses our university's templates to run some of the scripts (http://contentdm.unl.edu). These templates are placed in the web root of the server. Can this still be configured this way?
  - 4. If I use custom css pages is there a naming convention I need to use?
- 3. Were the instructions clear and sufficient? Yes
- 4. After publishing from the Website Configuration Tool and looking at your site, is it adequately tailored and branded for your institution? Yes
- 5. What else would you expect to do in the Website Configuration Tool that you couldn't do? Have one main front page customized, and then use the CONTENTdm page as the browse collection page. . .
- 6. After using the Website Configuration Tool and looking at your site, what do you still need to change on your website before it's ready for rollout to end-users?
  - The pdf thumbnail issue, some pdf's worked and some didn't. Would like to have some different options for the carousel viewer instead of just the one we don't need ten, but a couple of different ones would be nice and help make the image collection somewhat tailored and individual without having to invest large amounts of time and effort.
- 7. Is there anything else you'd like to tell us about your experience with the Website Configuration Tool?
  - Using a very different customized front page was difficult because of the URL rewrites in the API were complicated. And not knowing where to put all the parts that are be called; images, css, and template

framework. Although it is working, it is less than ideal. The update did a very strange thing to the page, it wrote a red back ground and a different pop-up message for each click. At the same time, some of the customizations we put in place, such as the look and interaction of the "links" persisted.

8. How long (hours of effort) did the Website Configuration Tool take from start to finish? Was easy to use for the most part, not lots of time spent, minimal.

## **CONTENT dm Beta Questionnaire**

## **Modular Customizations** (optional)

- 1. Did you use any of the modular customizations? Yes
- 2. If so, which ones? We loaded our own custom front page, some headers for individual collections these were images and css that we converted to html to get loaded as the css wasn't working
- 3. What did you think of the modular customizations? Please rate your experience on a scale from 1-4. Please see rating scale below. Rating: Choose an item.

Was not able to use the modular customizations and gave up

I was able to customize further using modular customizations, but had a very difficult time I customized my site to my liking using modular customizations, but encountered a few stumbling blocks along the way

The modular customizations are great. It was easy to understand what I needed to do and I was able to accomplish everything without a hitch.

- 4. Did you have to ask OCLC for assistance? Yes, for the front page we needed some assistance
- 5. Were the instructions clear and sufficient? For the most part, they were
- 6. After making modular customizations and looking at your site, is it adequately tailored and branded for your institution? Click here to enter text.
- 7. What else would you expect to be able to accomplish using modular customizations? Click here to enter text.
- 8. After making modular customizations and looking at your site, what do you still need to change on your website before it's ready for rollout to end-users?
  Click here to enter text.
- 9. Is there anything else you'd like to tell us about your experience with the modular customizations? Click here to enter text.

10. How long (hours of effort) did the modular customizations take from start to finish? Couple of hours for everything

## **CONTENT dm Beta Questionnaire**

#### **General Questions**

- 1. What was your overall impression of CONTENTdm 6? Good, we would like all the known issues resolved, as well as the two specific to our institution – ghost image resolution (I sent the info for that recently to Phyllis) and enhanced statistics (more than what it currently is for individuals, but maybe not including ip address info for users who are not administrators) as currently we can give some stats rights to individual users, but they would like to see some more info made available through that option.
- 2. Was it easier to customize version 6 vs. version 5? Yes, if you didn't do anything outside of established perimeters
- Will you upgrade to version 6 soon after release? Yes, but at this rate we would wait unitl the end of the semester before implementing so issues that might arise wouldn't affect any semester work of faculty or students.
- 4. Would you advise other users to adopt version 6? Yes, the interface is markedly improved and much more sleek and sophisticated a long time coming.
- 5. Is there anything else you'd like to tell us about your experience installing, migrating, and customizing your website using the new tools?
  Easy to migrate, it only involved re-indexing.
- 6. Is there anything you would like to tell us about the Beta program? Click here to enter text.

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENT on Presentation to Liaison Library Faculty

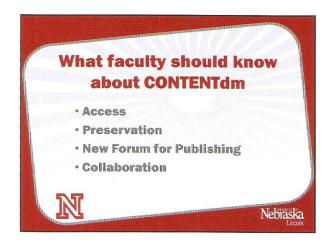
## My Role:

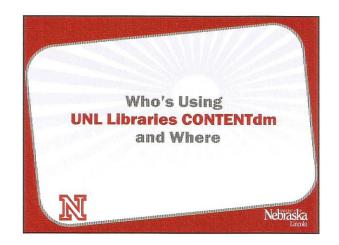
I developed the content presentation slides and talking points handout with the goal of educating library faculty and staff about CONTENTdm, what it is, how it works, and how to talk about CONTENTdm to department faculty and staff. I presented the session twice in the libraries, summer 2009 and late fall 2009. The talking points developed were a pre-cursor to the marketing piece I developed.

## Significance/Impact:

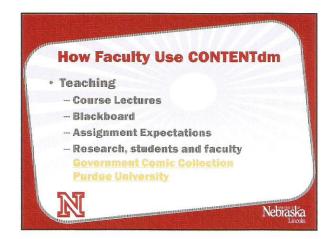
The significance of this session is that faculty and staff learned a few talking points that will be easy and useful to share during conversations with faculty regarding library resources and image collections.



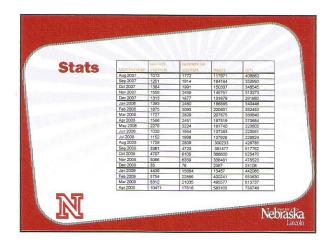


















## **University of Nebraska Libraries CONTENTdm**

Harness the power

## TALKING POINTS:

## ▶ Why Digitize?

- Increases access, utilization, and marketing of work
- Preservation of research
- Collaboration
- Publishing offers a new forum or avenue for publishing faculty work and research
- It's easy! Just call or email

## ► Teaching and Research: lectures, Blackboard, assignments, professional research Currently faculty utilize various CONTENTdm collections for course lectures such as:

- Art History department utilizes images from "Art History Survey 101" for class presentations
- Architecture department utilizing images from "African Architecture" for assignments and links in Blackboard course shells and syllabi

And other faculty utilizing CONTENTdm images in publications:

• faculty member used CONTENTdm image the "Imperator Swimming Pool" to enhance article submission for the *Journal of the American Society of Architectural Historians*.

## Access improved via variety of Web 2.0 tools

- Basic searches within search engines such as Google are effective in locating CONTENTdm images. Subject or specialized web pages, Wikipedia, Flicker and Shutterfly also market image collections effectively.
- WorldCat searching
- Tagging/listmaking feature for collections
- New Find Search engine integration into CONTENTdm software improves access
- · New statistics integration allows specific image usage tracking and expands reports
- Variety of requests from graduate students at other institutions across the country to industry experts to publishing houses world-wide: Barcalounger chair for Masters' thesis, John Deere Tractor photos for book, Frank Lloyd Wright house for restoration.
- Showcases range of media types beyond digital images: video, audio CONTENTdm video collections include series from NET programming such as:
  - "All About Books"

- "Big Red Wrap-Up"
- "Recession Survival Guide"
- "Nebraska Stories"

## Audio collections:

- iTunes U at UNL Index of Archival Recital Recordings from the School of Music
- Preservation
  - Preserve work and research by providing 24/7 accessible digital environment, and option to house actual items in Special Collections
  - Management of large image collections
  - Institutional content value-added with library metadata
- Project specific design
  - Work with each faculty member to design project specific collection which meets individual identified collection needs
  - Ability to accommodate and provide services, or prepare faculty/department with necessary software and training for independent collection management, enhances with metadata specific support
- ➤ Contact Jolie Graybill
  472-5410
  jgraybill3@unl.edu

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm Workflow process

## My Role:

Elaine Westbrooks requested I draft a workflow diagram or other type of image that would demonstrate what is done when a ContentDM project begins in order to answer the following questions: What is done? Who is contacted? When is it done and when are people contacted? At this point, I use it in conjunction with Project Management tools for new collections.

## Significance/Impact:

At this point, the document was disseminated to Digital Arts, Technical Services, Cataloging, and Access. I was told I would be asked to expand or highlight certain areas at some point in the near future.



#### APPENDIX THREE

## Professional Service and Outreach Libraries

## **Brief Description:**

CONTENTdm Front Page Committee, short-term assignment, June 2010-November 2010

## My Role:

I participated as a member of the CONTENTdm Front Page Committee, a committee charged with re-designing the CONTENTdm front page. I presented the four front page options I had developed earlier in the Spring Semester 2010. The committee members evaluated the options and identified, unanimously, one option as the preferred new front page. I incorporated the minor changes requested. The entire committee presented to Exec the new front page option for consideration. Executive Committee also unanimously agreed with the option with one small change and with recommendation that Melissa Sinner evaluate the design in terms of University specifications and requirements.

This committee was given an additional charge from Executive Committee to identify a recommendation for a new name for CONTENTdm. The committee met once more after Judy Winkler and myself compiled information regarding other institutions and names of digital collections. Judy compiled a spreadsheet of some similar institutions/well-known collections and the titles. None of them called their collections CONTENTdm. I contacted the OCLC CONTENTdm Project Manager to inquire if she knew of any other institutions calling their digital collections "CONTENTdm" – she knew of none, and was quite surprised that UNL Libraries did just that.

The committee discussed the different name options. I suggested that the name we consider putting forward to Executive Committee be "Image & Multimedia Collections" due to the fact that the front page already had the wording directly under CONTENTdm. The committee unanimously agreed.

## Significance/Impact:

This was a huge improvement for the digital collections in terms of design and title. The committee did an excellent job of working together efficiently and effectively.



powered by CONTENTAM &

■ Internet | Protected Mode: Off 💮 🙀 🕶 🐧 100% 🕶

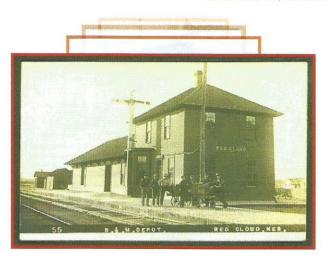




## **DIGITAL COLLECTIONS**

search

ADVANCED SEARCH | BROWSE BY SUBJECT | MY FAVORITES | PREFERENCES



#### COLLECTION STATS

Whitman Photographs - Most viewed collection for June with hits

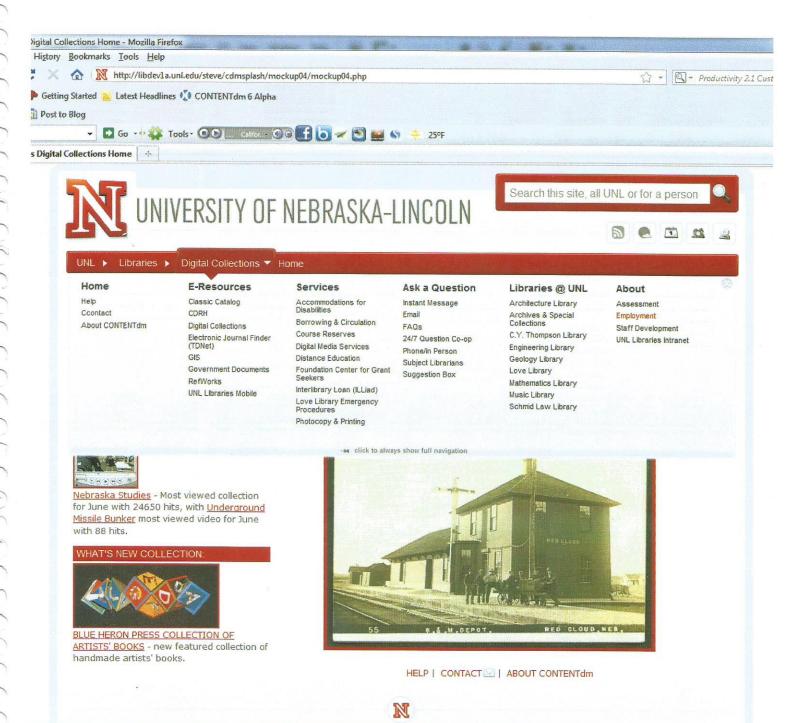
2 men, Penman & Holland. - Most viewed image for June with hits.

HELP | CONTACT | ABOUT CONTENTAM

#### WHAT'S NEW COLLECTION:

BLUE HERON PRESS COLLECTION OF ARTISTS' BOOKS - Handmade books.

**EDUCATIONAL COMIC BOOKS -**



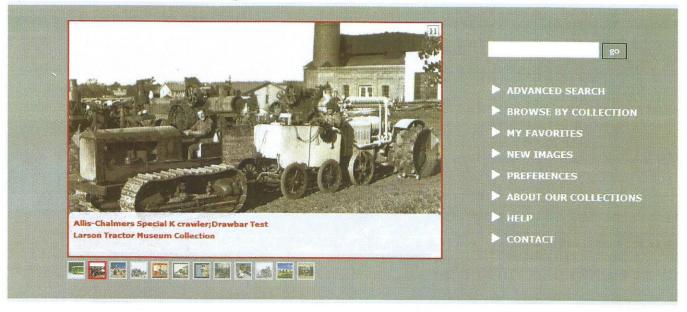
ledu/jobs



# INTUNIVERSITY OF NEBRASKA-LINCOLN

**UNL Libraries** 

## Image & Multimedia Collections



#### **COLLECTION FACTS**



Government Comic Books - Top 5 viewed collection with 23121 hits, and Captain America Goes to War Against Drugs - the most viewed image for June with 150 hits.



Educational Comics Collection – Downloadable pdfs of comic books produced by various agencies, non-profits, and corporations.

#### WHAT'S NEW



Blue Heron Press Collection of Artists' Books – new featured collection of handmade artists' books compiled by UNL professor Karen Kunc.

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

PR for New CONTENTdm Collections late 2009 – Government Comic Books and Educational Comic Books

## My Role:

The Government Comic Books and Educational Comic Books Collections were new collections added in late 2009 and early 2010. This collection was developed by Richie Graham and one of his UCare Students. I assisted as a consultant on this project, answering initial questions and set-up. In addition, I try to keep abreast of what is happening with each collection and any public relations comments made – this blog author mentioned he had discovered the Government Comic Books Collection at the University of Nebraska-Lincoln Libraries highlighted on one of his favorite blogs.

## Significance/Impact:

At least two independently authored blogs referenced the Government Comic Books collection developed by Richie Graham. This is excellent marketing for the Image & Multimedia Collections, the UNL Libraries, and of course, Richie Graham.







« Back to blog

## DEC 21 Library of Digitized Government-sanctioned Comics



At least once per week I discover some new internet resource that surprises and delights me. One of the blogs I follow, Research Buzz, had this post today about a resource at the University of Nebraska in Lincoln, NE that is sure to be of interest to many of you:

"A hat tip to ResourceShelf to the pointer about Richard Graham, who has put together a digital collection of comics created/commissioned by the government. There are over 180 comics available in the collection which is located at <a href="http://contentdm.unl.edu/cdm4/browse.php?CISOROOT=%2Fcomics.">http://contentdm.unl.edu/cdm4/browse.php?CISOROOT=%2Fcomics.</a>"

After I'd downloaded some of the comics and looked at them, I noticed a popup menu and was stunned to see dozens of other digitized resources! This shouldn't come as a surprise to me however. Back in the 1980's I was with Pioneer New Media who delivered interactive, industrial <a href="LaserDisc">LaserDisc</a> machines which were usually connected to computers to deliver video and still images as part of courseware, interactive kiosks, or museum displays. University of Nebraska Videodisc Group was one of the pioneer's (no pun intended) in the development of instructional guidelines, methods and other means of optimizing videodisc technology. They held a conference every year and everyone in the field would attend it. As a side note, the first one I attended was at the Cornhusker Hotel and I envisioned Chevy pickup themed rooms and gravy with every selection on the room service menu, but was quite pleased to stay in what turned out to be a first class hotel in Omaha, NE.

Check out the collections here.



Like

To leave a comment on this posterous, please login by clicking one of the following.



## About

Since 2005 I've been the CEO of Marketing Directions, Inc., a trend forecasting, consulting and publishing firm in Minnesota.



Steve Borsch's profile »

Been blogging since 2004 at iConnectDots.com and in 2007 co-founded Minnov8.com, a news site dedicated to showcasing Minnesota Innovation in Internet & Web Technology.







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Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

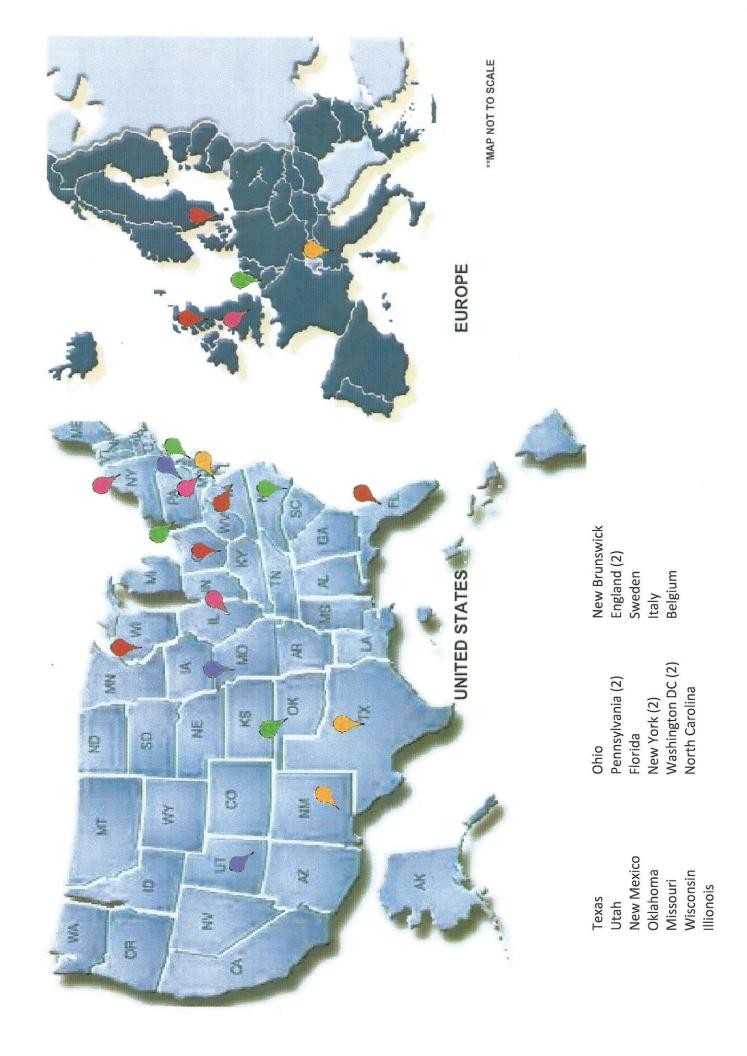
CONTENT dm Geographical Representation of Requests for Image Use 2009-2011

## My Role:

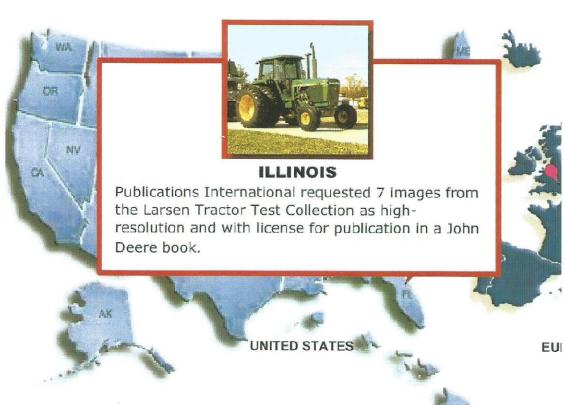
I continued compiling geographical representation of requests for image use from users all over the world.

## Significance/Impact:

This is another example of tracking use and reach of our Image & Multimedia Collections. Each person located the image they wanted access through a different avenue. It is important to be aware of how users are locating our information to assist in continuing to grow access and ultimately use.







Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm Geographical Representation of Requests for Image Use 2008-2009

## My Role:

I compiled geographical representation of requests for image use from users all over the world. Judy Winkler frequently gets requests for image use and feeds those requests to me for addition to the map.

## Significance/Impact:

Example of tracking use and reach of our Image & Multimedia Collections. Each person located the image they wanted access through a different avenue. It is important to be aware of how users are locating our information to assist in continuing to grow access and ultimately use.

## **CONTENTOM MAP OF REQUESTS FOR IMAGES**

http://www.unl.edu/libr/digitalmedia/graphics/CONTENTdm%20Map.html
Screen shots

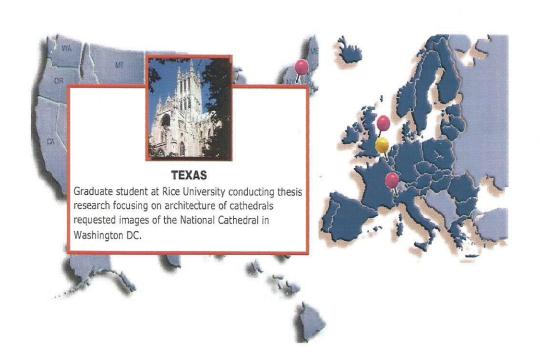
## **Opening Shot**

Sample of geographical requests for image permissions

Tdm Map

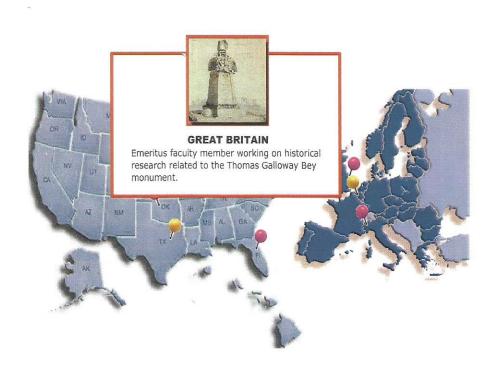








Map



Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm Sub-Committee – revise guidelines, develop Cdm Sample Template

## My Role:

I convened one of the periodic CONTENTdm group meetings and during this meeting we identified a small sub-committee to revisit the guidelines and develop a sample template for future use with new collection development.

## Significance/Impact:

The committee recognized that the work was important, but that the entire group didn't need to participate. I asked for volunteers or recommendations of people to work on the sub-committee to complete the assignments.

- Tweak Rec. Guidelines and Fields
- Develop Cdm Basic Template

Encore harvests the following Dublin Core Elements:

Title

Subject

**Publisher** 

Rights

Identifier - this one isn't available for use

Creator

Date

Description

Format

Language

Overall Guidelines and Fields – making no changes at this time.

Steve will set up test collection for Judy – from that Judy will create a basic template and share her collection template for comparison.

Tech Services: offered to support or facilitate trainings to new CONTENTdm collection administrators. Should tech services actually play a role in subject analysis for collection providers outside the library, or not skilled in this area?

Judy, Steve, and Jolie will create new collection orientation training. Require new collection administrators to attend a 45 minute startup orientation before acq. Station is loaded.

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

**CONTENTAM Revised Guidelines** 

## My Role:

I worked as part of the sub-committee to revisit the guidelines originally created. The overall content was evaluated, and the committee ultimately decided to make no changes in content. However, the document was reformatted to increase ease of reading.

## Significance/Impact:

The Recommended fields and guidelines helps departments and faculty working on new collections to identify what information they want to include and in what order. It acts as a guide or a starting point and works with the Sample Collection template.

## Recommended fields and guidelines for field contents in CONTENTdm

CONTENTdm is a digital collection management system that allows users to search and display digital objects of various formats (i.e. images, audio, video, etc.). The purpose of these guidelines is to offer guidance to collection administrators in creating and managing collections, as well as assisting to achieve consistency of form for easier searching. To maintain consistency, use of controlled vocabularies is recommended for those fields where it is appropriate.

The following table shows the most frequently used field elements along with the corresponding mapped fields. The elements have been divided into mandatory (every project must include), recommended and optional. Also listed with the mandatory elements are optional fields that can be mapped to those elements. Other field elements may be used as needed (please see links to Dublin Core and VRA Core at the end of this document).

<b>Dublin Core elements</b>	Mandatory mapped fields	Optional mapped fields			
Title	Title	Variant title; Larger Work/Entity			
Subject	Subject	Style; Group; Movement; School			
Publisher	Image publisher / digital distributor				
Rights	Rights				
Source	Source				
Identifier	File name	ID number			
Collection Title	CONTENTdm collection title				
Creator	Creator (if available)	Attribution; Role			
<b>Dublin Core elements</b>	Recommended mapped fields				
Date	Date of work; Date of alteration or restoration				
	Date of original image				
<b>Dublin Core elements</b>	Optional mapped fields				
Coverage Temporal	Chronological period; Century; Eras				
Coverage	Culture; Nation; Dynasty				
Contributors	Related persons or related corporate bodi	ies			
Relation	Related works				
Description	Description				
Format	Technique; Materials; Dimensions Image Measurements: Format, Resolutio	n, Equipment, Software			

## **Fitle/Alternative Titles/Variant Titles:**

The title may be predetermined by a publisher or source material, or supplied by the inputter. When supplying the title, make it as descriptive as possible. It is better to have unique titles, while still being brief. Use the Description Field for more detailed information.

#### Examples:

Red-headed woodpecker on telephone pole Advertisement for heroin as a cough medicine

## Reconstruction model of a mechanical car after sketch by Leonardo Da Vinci

#### **Personal Names**

May be used for Creator/Related Persons/Contributors/Collectors/Subject.Persons

Preferred use: Library of Congress established name heading (http://authorities.loc.gov) or the name of the person from an authoritative source.

Preferred format: last name, first name, dates (if known). For persons with one name, preferred format: name, dates. Middle names and initials may be used if available. Other qualifiers may be used if needed to distinguish one name from another

## **Examples:**

Picasso, Pablo, 1881-1973 (not Pablo Picasso)

Greco, 1541?-1614 (not El Greco)

Cher, 1946- (not Bono, Cher)

Smith, John, 1930-1995, architect (when there is another Smith, John, 1930-1995)

## Corporate names

Group, organization, or other entity names may be used for Creator/Related Persons/ Contributors/Collectors/Subjects

Preferred use: Library of Congress established heading (http://authorities.loc.gov) or official name of corporate body from an authoritative source.

## **Examples:**

Musee du Louvre (not Louvre Museum)

American Telephone and Telegraph Company (not AT&T Co.)

Skidmore Owings & Merrill (not SOM)

## Location or geographic names

The Library of Congress established headings (http://authorities.loc.gov) or Thesaurus of Geographic Names Online may be used as reference sources. Because CONTENTdm is based on keyword searching, we recommend not abbreviating location names.

Preferred format: city, state or city, country. Alternate format: city (state) or city (country).

## **Examples:**

Lincoln, Nebraska or Lincoln (Nebraska) (not Neb. or Nebr. or NE)

Paris, France or Paris (France)

Alternatively, a hierarchical format may be used

## **Examples:**

France -- Paris

California -- Los Angeles -- Hollywood

Maryland -- Baltimore

## Description:

Use for specific descriptive remarks about object that do not go into other fields. This field is free text.

#### Date fields:

Recommended formats for the original date of creation of an object and the date the digital copy was made. These date formats comply with ISO 8601, which is an international date standard and assists in transfer of data over time.

Year, Month, Day = YYYY-MM-DD (1996-04-12)

Single Year= YYYY (2006)

Year Range= YYYY-YYYY (1885-1887)

Year, Month Range= YYYY-MM/YYYY-MM (1997-02/1998-03)

Year, Month, Day Range= YYYY-MM-DD/YYYY-MM-DD (1997-02-28/1998-03-15)

Approximate Year= YYYY-YYYY (1993-1998)

Approximate Decade = YYYY-YYYY (1901-1910)

Use "undated" if no date is available. Use "about" or "ca." (circa) for an approximate date not represented in the options above.

## Subject / keyword fields:

Use the Controlled Vocabulary option for these fields to display subject or keyword terms on separate lines. If the Controlled Vocabulary option is not turned on, multiple items will appear in a string. In the spread sheet, separate subject terms with a space; (semi-colon)

Prefer use of Library of Congress authority file or other controlled vocabulary sources such as Art and Architecture Thesaurus (AAT) or Thesaurus for Graphic Materials (TGM) which is built into the CONTENTdm program. Other topical thesauri may be used.

You may use subjects from multiple sources in the same record.

Prefer use of no more than five subjects per record.

## **Examples (single source):**

Civic centers; Pedestrian areas; Streets; City planning

Mural paintings; Painting, Italian; Painting, Renaissance; Painting, 16th century

## **Example (multiple sources):**

Architect-designed houses ;Entrances ;Bay windows

(Architect-designed houses is from Library of Congress ;Entrances is from Art and Architecture Thesaurus ;Bay windows is from Thesaurus for Graphic Materials I)

#### Collection Title

Title of the collection should match the CONTENTdm collection title. This will enable users to know which collection an image is in. If this field is made searchable, the user can bring up all images in the collection by clicking on terms in the Collection Title field.

#### Links to sources:

Library of Congress Authorities <a href="http://authorities.loc.gov/webvoy.htm">http://authorities.loc.gov/webvoy.htm</a>	Cataloging and Digitizing Toolbox (includes link to Thesaurus for Graphic Materials I and II) <a href="http://www.loc.gov/rr/print/cataloging.html">http://www.loc.gov/rr/print/cataloging.html</a>
Art and Architecture Thesaurus Online <a href="http://www.getty.edu/research/tools/vocabularies/index.html">http://www.getty.edu/research/tools/vocabularies/index.html</a>	Dublin Core <a href="http://dublincore.org/documents/dcmi-terms/#H2">http://dublincore.org/documents/dcmi-terms/#H2</a>
Thesaurus of Geographic Names Online <a href="http://www.getty.edu/research/tools/vocabularies/index.html">http://www.getty.edu/research/tools/vocabularies/index.html</a>	VRA Core <a href="http://www.vraweb.org/vracore3.htm#core">http://www.vraweb.org/vracore3.htm#core</a>

For additional information on preservation standards for digital objects and maintaining digital object for long-term use, please check the Scanning and Digital Imaging Benchmarks created by the University Libraries:
<a href="http://cdrh.unl.edu/articles/scanning\_benchmarks.php">http://cdrh.unl.edu/articles/scanning\_benchmarks.php</a>

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm Sample Template

## My Role:

I worked as a part of the sub-committee that met to discuss and identify a basic sample template that could be used when developing new collections. The sample collection template created includes basic metadata that virtually all collections should include.

## Significance/Impact:

This sample template helps departments and faculty working on new collections to identify what information they want to include. It acts as a guide or a starting point. Collections may have more metadata fields or less, depending on the overall content and the information that needs to be conveyed.

## CONTENTAM Administration

admin home	server	collections	items	
	:: configuration : fields : view	ers : reports : expo	rt : view collection	help
Current collection: Sample Collection		<b>□</b> ch	ange	

## Metadata fields

View and configure collection and administrative fields.

## **Collection field properties**

View, add, edit and delete fields. Enable full text searching and controlled vocabulary. After you have added, changed, or deleted fields, index the collection to update changes.

	Field name	DC map	Data type	Large	Search	Hide	Required	Vocab		add field
1	Title	Title	Text	No	Yes	No	Yes	No	move to 🔻	edit   delete
2	Subject	Subject	Text	No	Yes	No	No	No	move to 🔻	edit   delete
3	Description	Description	Text	Yes	Yes	No	No	No	move to 🔻	edit   delete
4	Creator	Creator	Text	No	No	No	No	No	move to 🔻	edit   delete
5	Publisher	Publisher	Text	No	No	No	No	No	move to 🔻	edit   delete
6	Contributors	Contributers	Text	No	No	No	No	No	move to 🔻	edit   delete
7	Date	Date	Text	No	No	No	No	No	move to 💌	edit   delete
8	Туре	Туре	Text	No	No	No	No	No	move to 🔻	edit   delete
9	Format	Format	Text	No	No	No	No	No	move to ▼	edit   delete
10	Identifier	Identifier	Text	No	No	No	No	No	move to 🕶	edit   delete
11	Source	Source	Text	No	No	No	No	No	move to 🔻	edit   delete
12	Language	Language	Text	No	No	No	No	No	move to ▼	edit   delete
13	Relation	Relation	Text	No	No	No	No	No	move to 🔻	edit   delete
14	Coverage	Coverage	Text	No	No	No	No	No	move to 🕶	edit   delete
15	Rights	Rights	Text	No	No	No	No	No	move to 🔻	edit   delete
	Field name	DC map	Data type	Large	Search	Hide	Required	Vocab		add field

Done

Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENT dm New Powerpoint Plug-In 2009

## My Role:

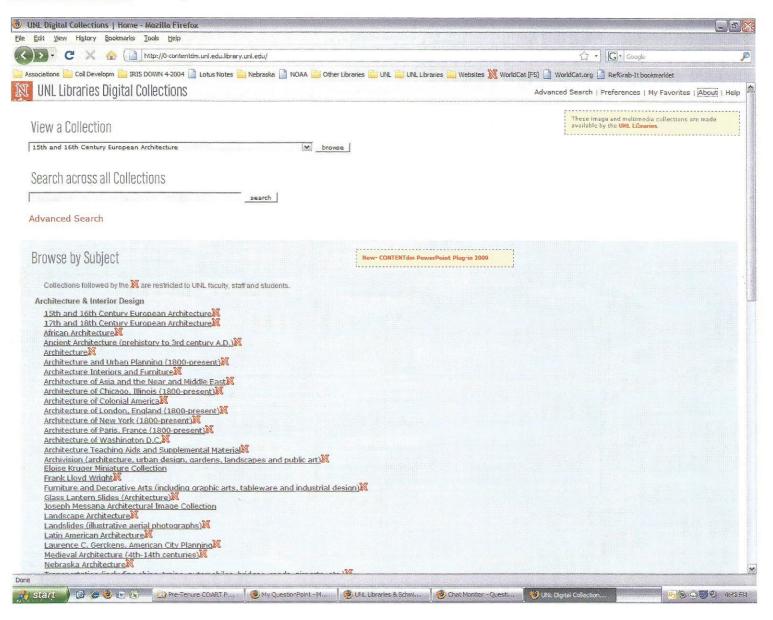
To provide easy access point via CONTENTdm website for users to get the new PowerPoint Plug-in 2009 for slide presentations. To notify all collection administrators of the new Plug-in, and assist with download instructions if necessary.

## Significance/Impact:

The Plug-in is used by faculty for teaching purposes in terms of slide presentation development. It is important to have the access easy for faculty to use so they can download updates and implement slide show material by using the Plug-in.

## **CONTENT MEW POWERPOINT PLUG-IN 2009**

**Link to Instructions** and Plug-In address for download:



Areas of Responsibility

Image & Multimedia Collections

## **Brief Description:**

CONTENTdm New Collections since October 2008 through 2009

## My Role:

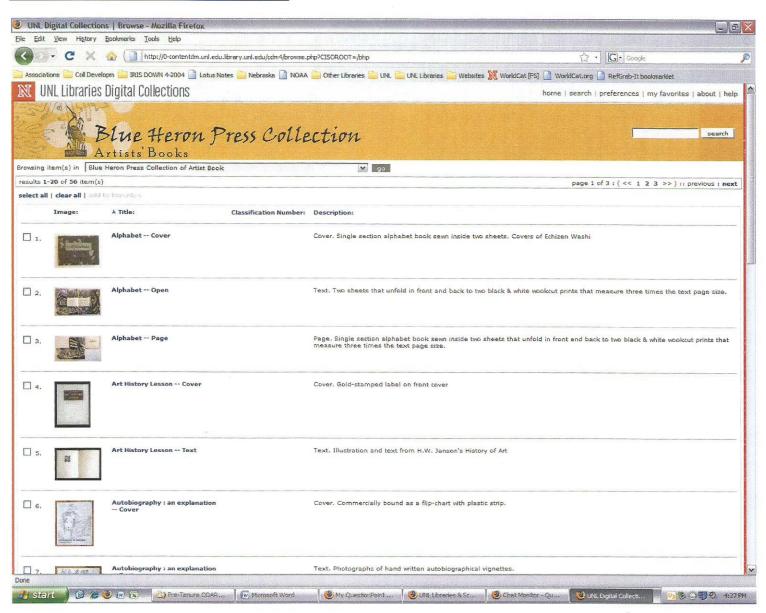
I tracked new collections added to CONTENTdm since assuming responsibility for the collection in October 2008. New collections includeS Index of Archival Recital Recordings from the School of Music, Government Comic Books, and the Blue Heron Press Collection of Artists' Books.

## Significance/Impact:

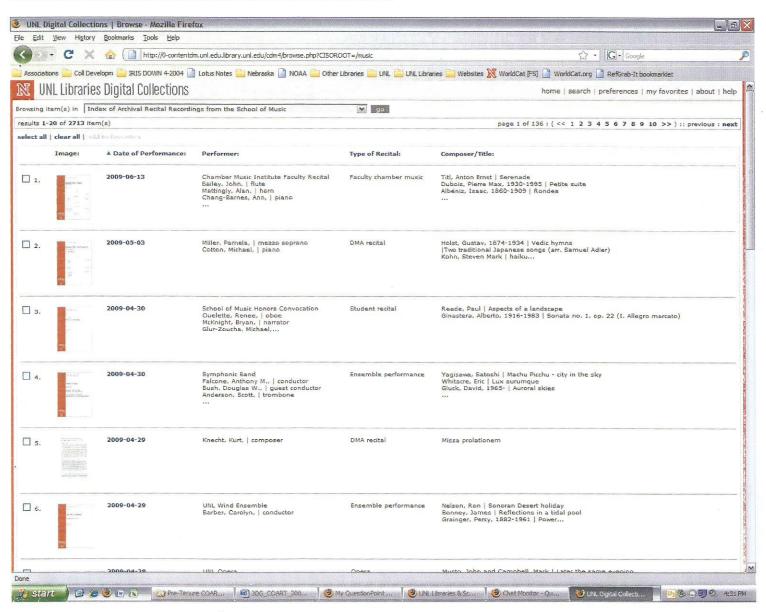
Contribution to the overall growth of the CONTENTdm collection. Two of the new collections, Government Comic Books and Blue Heron Press Collection are frequently in the top five collections accessed on a regular basis. Government Comic Books is in the top five every month, and has been the top collection accessed more than once.

## CONTENT MEW IMAGE COLLECTIONS Added Since October 2008

## Blue Heron Press Collection of Artists' Books:



## Index of Archival Recital Recordings from the School of Music:



## **Government Comic Books:**

