**May 5, 2004 Meeting Minutes**

President Max Post van der Burg called the first meeting of the School of Natural Resources Graduate Student Association to order on May 5th, 2004 at 1:03pm. The order of the meeting was as follows:

* The first order of business was notice of approval by ASUN. We are recognized!
* Student Advisor-it was discussed that an advisor might come from the new Graduate Committee, however, Donna Woudenberg is part of that committee, and it would be a replication. Drew Tyre responded that he would be interested as well as Ed Harvey and Mark Kuzila.
	+ Max Post van der Burg made a motion for Ed Harvey to serve as Advisor; Donna Woudenberg seconded it. There was a unanimous vote; Ed Harvey is our advisor.
	+ Will L. Myers motioned that Mark Kuzila serve as our Co-advisor; Max Post van der Burg seconded it. There was a unanimous vote; Mark is our Co-advisor.
	+ Max Post van der Burg made a motion for Drew Tyre to be included as a Co-advisor; Will L. Meyer seconded it. There was a unanimous vote; Drew Tyre is our Co-advisor.
* Summer schedules
	+ Max Post van der Burg and Silka Finkteiner will be gone.
	+ Donna Woudenberg will email a note and post on Blackboard the synopsis of graduate committee meetings for our use for GSA meetings.
	+ We will need one meeting before summer ends in August before classes.
* Financial Support-Information about our account will be forwarded to Beth Hammond via Max Post van der Burg.
	+ Beth Hammond is to send a letter is to the SNR requesting funds for SNRGSA.
* Annual review form-requesting an address-permanent address to be with Sharon in Biochemistry.
* Increasing Student Involvement-for new students in the fall
	+ An Open House with food first Friday of classes from 11:30 to 1pm in the Union (find alternative location for future events). This event is to be followed up by a more formal event for both faculty and graduate students in the evening, the announcement of which would be handed out during the open house. A survey via the web or a handout was suggested to determine some of the how’s and what’s. We are hoping that the faculty will be a driving force for this first big event.
	+ Orientation for New Students in the fall-This is an event where we would assist the Faculty and Graduate Committee. Organize with the Graduate Committee to include in letters of approval Student Requirements and other information whereas the Graduate Committee would be more formal and the GSA letter to be less formal. This is to serve as an information source.
* Open Floor- Silka Finkteiner suggested there be a Website for the organization. It was agreed to table this idea until next fall.
	+ Silka Finkteiner suggested gimmicks to help keep our organization visible. Donna Woudenberg suggested free stuff to hand out at the open house. The list includes balloons, pens, magnets, sticky notes, umbrellas, fans, magnifying glasses, coffee mugs, can koozies, key chains, bottle openers, etc. Will L. Meyer volunteered to design a logo for SNRGSA.
	+ Jeremy would work on a survey about meeting times and campus that works well for students in hopes of greater student involvement.
* Beth Hammond made a motion to adjourn. Will L. Myers seconded the motion. Meeting adjourned 2:01pm.

**ATTENDANCE**

* Donna Woudenberg, Graduate Committee Representitive
* Silka Finkteiner, Events Chairperson
* Christina Kocer
* Phillip A. Dobesh
* Cullen Robbins
* Will L. Myers, Vice-president
* Beth Hammond, Secretary-Treasurer
* Max Post van der Burg, President
* Jeremy Hiller