**DOCUMENTS TO ATTACH TO NIH PACKAGE**

* Must be in pdf
* Document must use 0.5 margins
* Size 11 or larger, and in the one of the followings fonts Arial, Helvetica, Palatino, or Georgia

Attachment file names limited: A-Z, a-z, 0-9, underscore (\_), hyphen (-), space, period and limit the file name to 50 or fewer characters

***RESEARCH & RELATED Other Project Information***

* REQUIRED Project Summary/Abstract – 30 lines of text limit
* REQUIRED Project Narrative – 2-3 sentences only, relevance to public health
* Bibliography & References Cited-**Must include PMCID’s**
* Facilities & Other Resources
* Equipment
* Other Attachments – use only if directed by Program Announcement

***Research & Related Senior/Key Person Profile (Expanded)***

Biographical Sketches for each – 4 pages per person (or 2 pages for DP1 and DP2 Activity Codes) Do not include $ amounts in support section: **PMCID’s are required within the publication section**

***PHS 398 Research Plan***

**Research Plan Attachments**

* Introduction to Application – use only for Resubmission or Revision. 1 page limit unless specified in the FOA (except R-25, K12, T and D Training Grants have 3 page limit.)
* Specific Aims – 1 page limit
* REQUIRED Research Strategy
	+ R01, R10, R15, R18, R21/R33, R24, R33, R34, DP3, G08, G11, G13, SC1, X01 = 12 page limit
	+ R03, R13, R21, R36, SC2, SC3 = 6 page limit
	+ Other activity codes, including S, follow FOA
* Inclusion Enrollment Form – Use only if a Renewal or Revision application that involves clinical research. Then must report on the enrollment of research subjects and their distribution by ethnicity/race and sex/gender. See 424 Guide for details.
* Progress Report Publication List – use for Renewal applications only

**Human Subjects Sections** – must complete all sections if Human Subjects are involved

* Protection of Human Subjects
* Inclusion of Women and Minorities
* Targeted/Planned Enrollment Table
* Inclusion of Children

 *If exempt research under category 4, only need item 6*

**Other Research Plan Sections**

* + Vertebrate Animals – must include only if vertebrates are involved
	+ Select Agent Research (hazardous biological agents & toxins) – must include only if using select agents
	+ Multiple PD/PI Leadership Plan – must include only if more than one PI
	+ Consortium/Contractual Arrangements – must include only if subawards are included
	+ Letters of Support
	+ Resource Sharing Plan(s) **–now required for PA-13-302 and PA-13-303**
	+ Personnel/Budget Justification: for direct costs exceeding $250,000 detailed budgets are required.
	+ Appendix – use only if directed by Program Announcement, do not use to circumvent page limits