

EXECUTIVE COMMITTEE MINUTES

Present: Anaya, Guevara, LaCost, Nickerson, Purdum, Reisbig, Rinkevich, Schubert, Woodman, Wysocki, Zoubek

Absent: Bender, Ruchala

Date: Wednesday, February 13, 2013

Location: Faculty Senate Office

Note: These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

1.0 Call to Order

Schubert called the meeting to order at 3:06 p.m.

2.0 Announcements

2.1 Draft of the Standards for Safeguarding Institutional Governance of Intercollegiate Athletics

Schubert reported that the Chancellor has sent him a copy of the latest draft of the Institutional Governance document for the Executive Committee to review and provide feedback. He pointed out that the Chancellor asked specifically that the document not be shared beyond the Executive Committee at this time. He noted that UNL's Faculty Representative to the NCAA has also received a copy for review.

2.2 Upcoming Executive Committee Meetings

Griffin reported that VC Green will not be able to attend either the February 23 or March 20 Executive Committee as he will be out of the country on both of those dates.

2.3 Proposed Revisions to Student Code of Conduct

Griffin reported that she heard back from the General Counsel Office and they made it clear that any revisions to existing policies that require Board approval must provide two copies of the revisions: 1) a redlined copy of the existing policy indicating deletions and insertions, and 2) a clean copy of the proposed policy.

3.0 Approval of February 6, 2013 Minutes

Purdum moved for approval of the minutes as revised. Reisbig seconded the motion. The motion was approved.

4.0 Unfinished Business

4.1 Draft Statement on the Use of KACE

Schubert noted that he sent out a draft memo to the Executive Committee last week suggesting that the administration should reconsider using KACE. He noted that he received several suggestions and adjusted the memo accordingly. He stated that he will

send the draft memo to Professor Hartke, chair of the Information Technologies and Services Committee, to get his feedback before sending the message to the Chancellor.

4.2 Convocations Committee Funds

Griffin reported that on November 8 she sent members of the Convocations Committee an email message informing them that applications for funding were available for the Committee to review and that \$3256.00 from the Special Events Fund, and \$36,000 in spendable income from the Foundation was available for funding applications.

Woodman suggested that the chair of the Convocations Committee should be contacted to see why four applications were turned down. Griffin noted that she had copies of the email messages that were sent to the applicants explaining why they were denied funding and she will provide these to the Exec.

Nickerson stated that more money should be spent since there is a large amount of spendable income in the Foundation. He suggested that small conferences should be supported as well. Griffin explained that some of the guest speakers that get funded are here to speak at small conferences.

Wysocki suggested reviewing the data for the last three years to get a bigger picture on the number of applications that are submitted and the amounts that are awarded. Griffin stated that she would gather this information for the Executive Committee.

Reisbig asked how long the \$36,000 has been sitting in the Foundation. Griffin pointed out that it is interest that has accumulated over time. She pointed out that the Palladian-Avery Lectureship foundation fund is a very old fund that has accumulated interest over a long period. She noted that the Foundation has suggested that part of the spendable income be reinvested. Zoubek pointed out that it could be problematical if we reinvest too much. Schubert stated that the Committee should re-evaluate, based on demands, as to how much should be reinvested. He stated that he thinks the amount of the awards should be raised. He wondered what the criterion is for awarding funds. Griffin noted that the Convocations Committee just recently wrote a scoring form and guidelines to determine awards.

Woodman suggested that the availability of the Convocations Committee funds should be more widely published. Griffin stated that she sends out an email to all academic faculty members notifying them of the funds and the application deadline dates, an announcement is made in UNL Today about the deadline dates for applying, and information and the application forms are on the Faculty Senate website as well as notification of the deadline dates.

Wysocki asked if the Convocations Committee has a set budget every year. Griffin explained that \$4,006 is received every year in the Special Events Fund. She stated that this money is distributed first for awards. If awards exceed the \$4,006, the spendable income from the Foundation account is used.

Schubert suggested that the Executive Committee review the data and possibly set up a meeting with the chair of the Convocations Committee.

4.3 Proposed Changes to ACE Governing Document Four

Schubert noted that during the previous Executive Committee meeting with Professor DeFusco, chair of the University Curriculum Committee (UCC), it was asked that samples of multi-section courses that have gone through the assessment and recertification process be provided.

Woodman stated that the question is what a department can do to demonstrate assessment and recertification on its own. Nickerson stated that he heard Professor DeFusco state that it would be acceptable if a department certified that it had performed the assessment of its ACE courses and that the courses still follow the ACE guidelines. Guevara stated that this information needs to be put into ACE Governing Document Four so that it is not interpreted differently in the future.

Woodman noted that Professor DeFusco stated during last week's meeting that the ACE assessment and recertification were in part needed for reaccreditation with the North Central Accreditation Commission on Accreditation and School Improvement. He reported that he looked to see if North Central requires ACE. He pointed out that the requirement, as far as he can determine, is that there be a general education program. He questioned whether the assessment and recertification process is something that we have put on ourselves to facilitate the accreditation process.

Schubert stated that the ACE Governing Document Four needs to be changed to say that assessment occurs in the department because the departments have the credentials to evaluate their courses and can properly assess the courses. Reisbig pointed out that if the colleges want to make assessments more stringent, they can do so.

Schubert stated that the Executive Committee needs to decide whether to recommend the changes or to direct that the UCC should make the changes. Reisbig stated that Ruchala's suggestion of allowing the UCC to review and propose changes to the existing document should be followed. She noted that this would give the UCC the opportunity to address the problems raised, if they do not make the changes, the Executive Committee can then take action. Nickerson suggested that the Executive Committee could provide the UCC with some initial wording to change the document.

Woodman and Guevara agreed to draft proposed language to the ACE Governing Document Four regarding the assessment and recertification process. Schubert pointed out that the Faculty Senate must approve any non-substantive changes to the Governing Document. Reisbig noted that an argument needs to be made that the changes being suggested are non-substantive. Woodman pointed out that the proposed changes are procedural changes and do not alter the ACE program or its intent.

Guevara and Woodman stated that they will report back to the Executive Committee with proposed changes to ACE Governing Document Four.

5.0 New Business

5.1 Standards for Safeguarding Institutional Governance of Intercollegiate Athletics

The Executive Committee went into closed session to discuss the document.

5.2 March Senate Meeting

Griffin noted that no administrator is available to speak to the Senate at the March meeting. Purdum suggested inviting VC Green to speak and if he is unable, to have Associate Vice Chancellor Yoder address the Senate about the 36 faculty hires that IANR is planning.

5.3 Agenda Items for Chancellor Perlman and SVCAA Weissinger

The Executive Committee identified agenda items for its meeting with the Chancellor and Senior Vice Chancellor next week:

- Draft Version of Standards for Safeguarding Institutional Governance of Intercollegiate Athletics
- Update on MOOC Task Force
- City Campus Plans to Hire New Faculty Positions (as a result of VSIP)
- What Percentage of New Hires are Non-Tenure Track Faculty Members
- SVCAA's Vision of Distribution between Tenure and Non Tenure Faculty Lines and How Does She See the Development of Faculty Governance on Campus.
- Update on the Tuition Freeze Contract

The meeting was adjourned at 4:48 p.m. The next meeting of the Executive Committee will be on Wednesday, February 23 at 3:00 pm. The meeting will be held in 201 Administration Building. The minutes are respectfully submitted by Karen Griffin, Coordinator and David Woodman, Secretary.